



## Supplementary Human Dimension Meeting

### THE ROLE OF THE FREE MEDIA IN THE COMPREHENSIVE APPROACH TO SECURITY

2-3 November 2017  
Hofburg, Vienna

#### GENERAL INFORMATION

##### **1. Aim of the Meeting**

According to the decision of the Permanent Council (PC.DEC/476, 23 May 2002), each year, the Chairmanship-in-Office organizes three informal Supplementary Human Dimension Meetings (SHDMs), in the framework of the OSCE Permanent Council, in order to discuss key substantive concerns raised at previous Human Dimension Meetings or Review Conferences. The Office for Democratic Institutions and Human Rights (ODIHR) and other OSCE structures, when required, assist the Chairmanship-in-Office in preparing the SHDMs.

The Supplementary Human Dimension Meeting (SHDM) on the topic **The Role of the Free Media in the Comprehensive Approach to Security** will take place in Vienna from 2 - 3 November 2017. The meeting is organized by the Austrian OSCE Chairmanship, Office of the Representative on the Freedom of Media (RFoM) and the OSCE Office for Democratic Institutions and Human Rights (ODIHR).

The meeting will provide an opportunity for participants to discuss cross-sectoral issues and exchange experiences also with a diverse range of experts.

This Supplementary Human Dimension Meeting will discuss best practices from across the OSCE area, with a focus on the following key areas:

- Free Media as a Basis for European Security;
- The Role of Media in Peacebuilding and Conflict Prevention;
- The Role of Media in Counteracting of Disinformation, “Hate Speech” and Radicalization.

Additional information relevant to the SHDM, including the annotated agenda, which will be made available in due course, can be found on the SHDM website at [http://www.osce.org/odihr/shdm\\_2\\_2017](http://www.osce.org/odihr/shdm_2_2017).

##### **2. Participation**

Representatives of OSCE participating States and OSCE executive structures, representatives of inter-governmental organizations, representatives of civil society and researchers having interest in the topic are invited to participate in the SHDM. The Partners for Co-operation are invited to attend and contribute with respect to their co-

operation and links with the OSCE in the field. Civil society organizations can find more information in the document ‘Information for Civil Society’.

### 3. Registration

Participants wishing to attend the meeting are requested to register online at <http://meetings.odihr.pl> as of Monday, 5 June and **latest by the deadline of Wednesday, 25 October 2017 12:00 (CET)**. Important note: **registration after this date will be closed and registration on-site will not be available.**

Registered participants will be able to **collect their badges at the meeting venue** as of Thursday, 2 November 2017, from 9 a.m. in the main entrance hall of the Hofburg Congress Centre. Those participants who experience problems with registration are requested to contact Ms. Anna Sierant (contact details below).

Participation in the meeting is free of charge, although all travel and accommodation costs should be borne by participants. Civil society organizations are kindly requested to make their own travel and hotel arrangements.

A list of selected hotels in Vienna is available on the SHDM website.

### 4. Side events

Side events (SE) may be held over the course of two days during the SHDM. To book a side event, please register first in the ODIHR Registration System (<http://meetings.odihr.pl>) and then proceed with the side event booking. The side events booking system is based on “first come, first served basis”, so participants are advised to enter the booking system immediately after the opening. **The side events’ booking system will be open from Monday, 16 October at 12.00 (CET) until Friday, 20 October (23:59 CET).** No bookings will be accepted after this date. Additional information on the content and objectives of planned side events, timing and duration are available on SHDM website, in the ‘Side Events Information’ document.

### 5. Modalities and Logistics

The modalities of the meeting are set out in accordance with the decision of the Permanent Council (PC.DEC/476, 23 May 2002).

**Venue:** The meeting will take place in the Hofburg Congress Centre, on 2<sup>nd</sup> and 3<sup>rd</sup> November at the Neuer Saal, located on the 2<sup>nd</sup> floor.

**Schedule:** The SHDM will start on Thursday, 2 November 2017.

The side events might take place on Thursday, 2 November 2017 between 13:00 and 14:45 and on Friday, 3 November between 11:00 and 14:00 – for details please check the Side Events Schedule on SHDM website, prior to the meeting.

The opening session of SHDM will start on 2 November 2017 at 15.00. During this session the representatives of the Chairmanship-in-Office, RFoM and ODIHR as well as

the key-note speaker will present their opening remarks. No comments or statements are foreseen from participants due to short time of the opening session.

Three working sessions will follow:

- Working Session 1: Free Media as a Basis for European Security.
- Working Session 2: The Role of Media in Peacebuilding and Conflict Prevention.
- Working Session 3: The Role of Media in Counteracting of Disinformation, “Hate Speech” and Radicalization.

At the closing session, starting on Friday, 3 November at 16:00, there will be reports presented from the working groups. There will be time for delegations of participating States to voice their comments and, finally, for the representatives of the Chairmanship-in-Office, RFoM Office and ODIHR to make their closing remarks. Only the delegations of participating States have a right to speak during the closing session.

The meeting will end on Friday, 3 November at 17.00.

**Access to plenary and Seating:** Access to the plenary hall will be permitted for up to five representatives at one time from each individual civil society organization. Civil society organizations with five or more registered participants will receive five transferrable special plenary access badges.

At the opening and closing session, the delegations of the participating States are seated at the main, plenary table. During the working sessions the name-plates will be taken down and all participants can sit wherever they wish, including the main plenary table.

**Interpretation:** The meeting will be interpreted into the six official OSCE languages: English, French, German, Italian, Russian and Spanish.

**Filming:** Filming with cameras and video cameras is only permitted by accredited journalists. No other audio-visual recordings should be undertaken without the explicit permission of individuals being filmed.

**Guidelines for the debate:** The intention is to develop a free-flowing discussion based on the keynote speeches, panelists’ inputs, discussions, background information and written statements circulated in advance or during the SHDM. To this end a speakers’ list is not envisaged. Participants wishing to speak should attract the moderator’s attention and to wait for the moderator to give the floor. A representative of a registered organization/institution/participating State can speak only once during a session. If there is time left before the end of the working session, it might be made available for questions or for other participants who have not had a chance to speak on a particular issue addressed earlier.

The moderator will help to ensure that the participants engage in a constructive debate aimed at achieving the meetings’ objectives, improving the implementation of OSCE human dimension commitments and formulating recommendations. To this end, moderators might decide about the order of speakers, ensuring that participants speak on the topic under discussion. The moderator might set a maximum speaking time.

To ensure a free and interactive debate, participants are strongly discouraged from reading out prepared statements. Prepared statements, background documentation, comments or written materials may be submitted in advance for circulation by the Documents Distribution Centre and hence can feed into the discussion.

ODIHR reserves the right, in case a large number of participants wish to speak, to introduce in the course of the session a list of speakers and a maximum speaking time.

**Right of reply:** At the end of working sessions as well as at the closing plenary participating States will have a right to exercise their right of reply. Participating States should indicate to the moderator early enough before the end of the session their wish to exercise their right of reply so sufficient time is allocated.

**Display and distribution of documents:** Participants may display information materials on the tables in the lobby of the main meeting room. They may also distribute documents during the SHDM by giving one copy of each document (maximum 3 pages in length) to staff of the Document Distribution Centre. There are no copying and translation services available at the venue.

**Contact information:**

**Overall co-ordination of meeting:**

Ms. Kamila Czerwinska at [kamila.czerwinska@odihr.pl](mailto:kamila.czerwinska@odihr.pl) or +48 22 5200 657

**Programme matters:**

Ms. Nora Isaac at [nora.isaa@osce.org](mailto:nora.isaa@osce.org) +43 1 51436 6805

**Coordination of side events:**

Mr. Ireneusz Stepinski at [ireneusz.stepinski@odihr.pl](mailto:ireneusz.stepinski@odihr.pl) or +48 22 5200 658

**Registration of participants:**

Ms. Anna Sierant at [hdim@odihr.pl](mailto:hdim@odihr.pl) or +48 22 5200 627



## Supplementary Human Dimension Meeting

### THE ROLE OF THE FREE MEDIA IN THE COMPREHENSIVE APPROACH TO SECURITY

**2-3 November 2017  
Hofburg, Vienna**

#### **INFORMATION FOR CIVIL SOCIETY**

The Helsinki Document of 1992 (Chapter IV) called for increased openness in OSCE activities and for expanding the role of NGOs. In particular, in paragraph (15) of Chapter IV, the participating States agreed to facilitate informal discussion meetings between representatives of participating States and NGOs during OSCE meetings.

In line with these agreements, the OSCE invites civil society organizations to the Supplementary Human Dimension Meeting (SHDM) to be held on the subject of “The Role of the Free Media in the Comprehensive Approach to Security”. The meeting will take place on 2-3 November 2017, in Vienna, at the Hofburg Conference Centre.

Participants wishing to attend the meeting are requested to register online at <http://meetings.odihr.pl> and **latest by the deadline of Monday, 25 October 2017 12:00 (CET)**. Important note: **registration after this date will be closed and registration on-site will not be available.**

Civil society organizations are invited to organize side events. **The system will be open from Monday, 16 October at 12.00 (CET) until Friday, 20 October (CET)**, and it is done on a ‘first come, first served’ basis so participants are advised to enter the booking system immediately after the opening. More information is available in the “Side events information” document.

Participation in the meeting is free of charge, although all travel and accommodation costs should be borne by participants. Civil society organizations are kindly requested to make their own travel and hotel arrangements. You can find a list of selected hotels in Vienna on the ODIHR website.

Additional information on the meeting such as agenda, annotated agenda and general information concerning the modalities and logistics (incl. venue, schedule, seating, interpretation, guidelines for debate, interpretation and distribution of documents) will be made available on the OSCE website at: [www.osce.org/odihr/shdm\\_1\\_2017](http://www.osce.org/odihr/shdm_1_2017).

Contact information:

**Overall co-ordination of meeting:**

Ms. Kamila Czerwinska at [kamila.czerwinska@odihr.pl](mailto:kamila.czerwinska@odihr.pl) or +48 22 5200 657

**Programme matters:**

Ms. Nora Isaac at [nora.isaa@osce.org](mailto:nora.isaa@osce.org) +43 1 51436 6805

**Coordination of side events:**

Mr. Ireneusz Stepinski at [ireneusz.stepinski@odihr.pl](mailto:ireneusz.stepinski@odihr.pl) or +48 22 5200 658

**Registration of participants:**

Ms. Anna Sierant at [hdim@odihr.pl](mailto:hdim@odihr.pl) or +48 22 5200 627



## **Supplementary Human Dimension Meeting**

### **THE ROLE OF THE FREE MEDIA IN THE COMPREHENSIVE APPROACH TO SECURITY**

**2-3 November 2017  
Hofburg, Vienna**

#### **SIDE EVENT INFORMATION**

Civil society, international organizations, governments and other registered participants of Supplementary Human Dimension Meetings are encouraged to organize side events on relevant Human Dimension issues.<sup>1</sup> Side events provide an opportunity for the participants to discuss issues that have not been fully covered during the working sessions, since only limited time is assigned to each of the topics. Side events are meant to facilitate informal discussions among representatives of governments, civil society and international organizations.

ODIHR will co-ordinate the organization of side events and make the necessary venue arrangements. The organizer of a side event will be responsible for its logistics (catering, presentations facilities, interpretations, financing etc.) and for its content, which does not necessarily reflect the views of the OSCE.

#### **ON-LINE SIDE EVENTS' BOOKING SYSTEM**

There is an **on-line system for booking side events**. To book a side event please register first in the ODIHR Registration System (<http://meetings.odihr.pl>) and then proceed with the side event booking at <http://meetings.odihr.pl>.

#### **TERMS & CONDITIONS**

1. The system will be open on **Monday, 16 October at 12.00 (CET) until Friday, 20 October (23:59 CET)**. No bookings will be accepted after this date.
2. The booking of side events is based on **"first come, first served" basis**.
3. To book a side event, the participants **must first register for the meeting at <http://meetings.odihr.pl>**.
4. One organization/ participating State can book a maximum of one side event for the meeting, in the capacity of the main organizer.
5. All bookings of side events **must be submitted by the deadline**, otherwise they will be cancelled. All information should be supplied in English.

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<sup>1</sup> The Helsinki Document of 1992 (Chapter IV) called for increasing the openness of CSCE activities and expanding the role of NGOs. In particular, in paragraph (15) of Chapter IV the participating States decided to facilitate during CSCE meetings informal discussion meetings between representatives of participating States and of NGOs, and to provide encouragement to NGOs organizing seminars on CSCE-related issues.

6. **All the fields in the booking form should be filled in** otherwise the booking will not be accepted and confirmed by the system.
7. Editing/**changes by organizers are possible only until the deadline.** No changes are possible after the deadline, so please make sure you insert correct information.
8. Side events schedule and overview will be published on the SHDM website prior to the meeting.
9. Should you wish to **cancel a booking after the deadline, please contact the HDM team as soon as possible.** Please note that late cancellation of pre-ordered services will result in cancellation fees.
10. **Only on-line booking is possible.**

## LOGISTIC INFORMATION

**WHO?** Side events can be booked and organized by registered participants of the Supplementary Human Dimension Meeting.

**WHEN?** Side events can be organized on the 2 and 3 November, in the following hours:

- **2 November, Thursday (13.00-14:45)**
- **3 November, Friday (12.30-14.00)**

**WHERE?** The meeting takes place in the Vienna Hofburg Congress Centre. Two different meeting rooms are available free of charge:

Date	Room	Layout	Capacity	Additional information
<b>2 November</b> <b>13.00-14:45</b>	<b>Meeting room</b> <b>532</b> <b>(5<sup>th</sup> floor)</b>	Round table	28 people	Sound system with microphones
	<b>Meeting room</b> <b>533</b> <b>(5<sup>th</sup> floor)</b>	Round table	52 people	Simultaneous interpretation and sound system with microphones
<b>3 November</b> <b>12.30-14.00</b>	<b>Meeting room</b> <b>532</b> <b>(5<sup>th</sup> floor)</b>	Round table	28 people	Sound system with microphones
	<b>Meeting room</b> <b>533</b> <b>(5<sup>th</sup> floor)</b>	Round table	52 people	Simultaneous interpretation and sound system with microphones

## **HOW?**

Please register first in the ODIHR Registration System (<http://meetings.odihr.pl>.) and then proceed with the Side Event booking. **The rooms are free of charge, but all the additional expenses (interpretation and catering) should be covered by the organizers at their own expense. These extra services should be arranged directly with the**



**service providers in Vienna.** The content of the side events should respect the OSCE Human Dimension Commitments.

## **FREQUENTLY ASKED QUESTIONS**

### **HOW WILL PEOPLE LEARN ABOUT THE SIDE EVENT?**

ODIHR will inform the participants of the SHDM about the side events by posting information on the SHDM web-page before the meeting starts. In addition, ODIHR will also lay out the SE Schedule and Overview paper copies at the Registration Desk. If you wish, you can also prepare beforehand flyers with SE information and leave them on the display tables, outside the plenary halls.

### **IS TECHNICAL EQUIPMENT AVAILABLE?**

You might wish to use some technical equipment for your side event (i.e. power point, screen, laptop, flipcharts). The equipment is free of charge but you should insert your requirements in the system's booking form and ODIHR will pass the requirements to OSCE Vienna Conference Services.

### **IS INTERPRETATION POSSIBLE?**

Simultaneous/consecutive interpretation services can be provided upon request and at your expense. For interpretation, please contact as soon as possible Ms. Friederike Schlegl at [Friederike.Schlegl@osce.org](mailto:Friederike.Schlegl@osce.org), Head of OSCE Vienna Language Services.

Please note that:

- simultaneous interpretation is possible **only in Meeting Room 533**. In this room simultaneous equipment is available free of charge.

### **HOW TO ORGANISE REFRESHMENTS?**

Some organizers of side events wish to offer refreshments (sandwiches, soft drinks, water, coffee, tea, etc.) to their audience. If you would like to do so, you should arrange it at your expense and in your own capacity with the service provider – please contact at the earliest convenience Ms. Joelle Raverdy of AuxDeuxFlore, [joelle.raverdy@auxdeuxflore.com](mailto:joelle.raverdy@auxdeuxflore.com), [www.AuxDeuxFlore.com](http://www.AuxDeuxFlore.com), +43 664 53 35 418.

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**OPENING OF THE SYSTEM:**  
**MONDAY, 16 OCTOBER 12.00 (CET)**

**DEADLINE FOR BOOKING:**  
**FRIDAY, 20 OCTOBER 23:59 (CET)**

## LIST OF HOTELS WITH SPECIAL PRICES IN VIENNA

<b>Hotel BRISTOL</b>	reservations.imperialvienna@luxurycollection.com	€ 235 breakfast € 37
<b>Best Western Hotel ERZHERZOG RAINER</b>	www.schick-hotels.com rainer@schick-hotels.com	€ 86-116/€ 124-159 incl breakfast
<b>Hotel CITY CENTRAL Wien</b>	www.schick-hotels.com city.central@schick-hotels.com	€ 86-116/€ 124-159 incl breakfast
<b>NH BELVEDERE</b>	www.nh-hotels.com	€ 85/€ 105 incl breakfast
<b>NH DANUBE CITY</b>	www.nh-hotels.com	€ 85/€ 105 incl breakfast
<b>Hotel AM SCHOTTENFELD</b>	www.falkensteiner.com/en/hotel/schottenfeld reservierung.wien@falkensteiner.com	€ 95-145 incl breakfast
<b>Hotel STEFANIE Wien</b>	www.schick-hotels.com sabine.pollak@schick-hotels.com	€ 102-137/€ 141-186 incl breakfast
<b>NH DANUBE CITY</b>	www.nh-hotels.com vip.reservierungen@nh-hotels.com booking code: OSCE 1	€ 101/€ 121 incl breakfast
<b>Hotel WIEN MARGARETEN</b>	www.falkensteiner.com/en/hotel/margareten reservierung.wien@falkensteiner.com	€ 105-135 incl breakfast
<b>Hotel CAPRICORNO Wien</b>	www.schick-hotels.com capricorno@schick-hotels.com	€ 106-146/€ 152-194 incl breakfast
<b>Hotel AM PARKRING Wien</b>	www.schick-hotels.com parkring@schick-hotels.com	€ 119-159/€ 168-215 incl breakfast
<b>NH WIEN AIRPORT</b>	www.nh-hotels.com	€ 128/€ 128 breakfast € 20.00
<b>Best Western Hotel KAISERHOF Vienna</b>	www.hotel-kaiserhof.at/wien code: CORP2017 reservation@hotel-kaiserhof.at	€ 129/€ 174, business € 149/194 incl breakfast
<b>Hotel HERRENHOF</b>	www.herrenhof-wien.steigenberger.at reservation@herrenhof-wien.steigenberger.at booking code: CINDFL	superior € 158/178 deluxe € 178/198 incl breakfast
<b>Hotel HYATT Regency</b>	www.vienna.park.hyatt.com reservations.vienna@hyatt.com company code CR89345	€ 250/€ 250 breakfast € 35
<b>Hotel VIENNA MARRIOTT</b>	www.viennamarriott.at/com vienna.reservations@marriott.at	€ 193/€ 193 incl breakfast

<b>ARCOTEL Am Kaiserwasser</b>	www.arcotelhotels.com/Kaiserwasser reservation.veinna@arcotelhotels.com	€ 95/€ 117 incl breakfast
<b>ARCOTEL Donauzentrum</b>	www.arcotelhotels.com/Donauzentrum reservation.veinna@arcotelhotels.com	€ 87/€ 92 incl breakfast
<b>ARCOTEL Wimberger</b>	www.arcotelhotels.com/Wimberger reservation.veinna@arcotelhotels.com	€ 79/€ 94 incl breakfast
<b>Hotel GRAND FERDINAND</b>	www.grandferdinand.com reservations@grandferdinand.com	€ 150 incl breakfast
<b>Hotel ANATOL</b>	reservierung.anatol@austria-trend.at	€ 93 /€ 109 incl breakfast
<b>Hotel ASTORIA</b>	reservierung.astoria@austria-trend.at	€ 137 /€ 154 incl breakfast
<b>Hotel EUROPA WIEN</b>	reservierung.europa@austria-trend.at	€ 137 /€ 154 incl breakfast
<b>Hotel RATHAUSPARK</b>	reservierung.rathauspark@austria-trend.at	€ 124 /€ 140 incl breakfast
<b>Hotel SAVOYEN VIENNA</b>	reservierung.savoyen@austria-trend.at	€ 128 /€ 151 incl breakfast
<b>Hotel ANANAS</b>	reservierung.ananas@austria-trend.at	€ 91 /€ 107 incl breakfast
<b>Hotel BEIM THERESIANUM</b>	reservierung.theresianum@austria-trend.at	€ 86 /€ 102 incl breakfast
<b>Hotel DOPPIO</b>	reservierung.doppio@austria-trend.at	€ 91 /€ 107 incl breakfast
<b>Hotel MESSE PRATER WIEN</b>	reservierung.messe@austria-trend.at	€ 91 /€ 107 incl breakfast
<b>All accor hotels (Ibis, Mercure, Novotel, Sofitel) for special offers and lower rates</b>	<a href="http://businesstravel.accorhotels.com/gb/booking/advanced-search.shtml?identification.reserverType=SC&amp;identification.reserverId=AS266911&amp;identification.reserverContract=B0724AT3460">http://businesstravel.accorhotels.com/gb/booking/advanced-search.shtml?identification.reserverType=SC&amp;identification.reserverId=AS266911&amp;identification.reserverContract=B0724AT3460</a>	