



Vienna, 11 May 2010

Copenhagen Anniversary Conference
“20 years of the OSCE Copenhagen Document: Status and future perspectives”.
Copenhagen, 10-11 June 2010

Logistical Modalities

1. VENUE	Eigtveds Pakhus Asiatisk Plads 2 G 1448 Copenhagen K Denmark Tel. 0045 33 92 16 01
2. PARTICIPANTS’ INFORMATION	<p>The conference is open to representatives of the OSCE Participating States, of relevant international organizations, non-governmental organizations as well as to expert academics with relevant experience in the area under discussion.</p> <p>The Mediterranean Partners for Co-operation (Algeria, Egypt, Israel, Jordan, Morocco and Tunisia) and the Asian Partners for Co-operation (Afghanistan, Japan, the Republic of Korea, Mongolia, Thailand and Australia) are invited to participate in the Conference.</p>
3. WORKING MODUS OF THE SESSIONS	The Sessions will have presentations by an introducer followed by discussions. A moderator will facilitate the debates.
4. DOCUMENT DISTRIBUTION & CONFERENCE WEBSITE	<p>Participants are welcome to submit written contributions reflecting their view on the issues discussed at the Conference and/or in a specific Session of their interest.</p> <p>To allow a timely distribution to the participants, the electronic version of the document should be sent in advance to the email indicated below. An English version should ideally be added to presentations submitted in another language. documents@osce.org</p> <p>Speakers are kindly requested to submit the electronic version of their presentations to the email indicated above no later than 4 June 2010</p> <p>All documents will be published on the Conference website: http://www.osce.org/conferences/ A very limited amount of hard copies of the documents will be available. Further copies can be produced upon request at the Document Distribution Desk.</p>

5. INTERPRETATION	Simultaneous interpretation will be provided into English and Russian.
6. TECHNICAL SUPPORT	Speakers should address requests for technical support to the front desk at Eigtveds Pakhus.
7. REGISTRATION	<p>Registration to the conference will be open as of 12 May. Participants are kindly invited to register before 3 June. All participants are invited to register on-line on the website http://meetings.odhr.pl/</p> <p>Participants requiring visas will find request form on the registration site. We encourage participants requiring visas to apply on time to allow for sufficient time for visa procedure.</p>
8. ACCREDITATION	<p>The accreditation to the conference will take place at Eigtveds Pakhus: 10 June: 8:30 - end of meeting 11 June: 9:00 - end of meeting</p> <p>The presentation of a valid ID is required for accreditation. A badge will be required to access Eigtveds Pakhus. <u>Press representatives</u> can, as deemed appropriate, be admitted to Eigtveds Pakhus during <i>the opening and the closing sessions</i> of the Conference.</p>
9. VISA	<p>Participants are requested to ensure that they have the appropriate documents in order to travel into Denmark. Please note that Denmark is a member of the Schengen Area.</p> <p>To find out whether the citizens or diplomats of a country are exempt from visa requirements, please refer to the comprehensive country list on the following link: http://www.nyidanmark.dk/en-us/coming_to_dk/visa/need_visa/who_needs_visa.htm</p> <p>Participants may apply for a visa at a Danish embassy in their respective home countries. The following link shows a complete list of Danish embassies in the world: http://www.um.dk/en/menu/AboutUs/Organisation/MissionsAbroad/MissionsAbroad.htm</p> <p>In some countries where Denmark does not have an embassy, an agreement has been made with another Schengen country to handle visa applications on behalf of Denmark. The following link shows which embassies represent Denmark in countries without a Danish embassy: http://www.um.dk/en/menu/ConsularServices/ShortStayVisas/WhereDenmarkIsRepresentedByAnotherSchengenCountry/</p>
10. TRANSPORT INFORMATION	<p>Participants are kindly requested to make their own travel and transportation arrangements, which will not be paid for by the OSCE.</p> <p>Extra information: Metro: The nearest metro station is Christianshavn. This station can be reached by metro from the airport. Taxi: Taxis operate with a meter system.</p>
11. HOTELS IN COPENHAGEN	<p>Participants are kindly requested to make their own accommodation arrangements, which will not be paid for by the OSCE or the host country.</p> <p>The Organizers have pre-booked a limited number of rooms at preferential rates for the</p>

	<p>period 9.06.2010-11.06.2010 for conference participants at two hotels (Radisson Blu Scandinavia hotel and the Copenhagen Strand hotel) near the conference venue. For more information and booking please visit the following website: https://secure.trippus.se/securelinks/10935-udenrigsministeriet-june-2010</p> <p>Please be informed that in order to receive the preferential rate, participants will be asked to pay for the rooms online while booking via the website.</p>
12. LUNCHES & Coffee/Tea breaks	The lunches during the conference will be provided to the participants free of charge.
13. GENERAL INFORMATION	<p>Currency: Danish Kroner (1 DKK = 0,17154 USD and 0.13441 Euro)</p> <p>Exchange offices: Exchange offices and banks are located in a few minutes walking distance of the hotels. Please check opening hours.</p> <p>Climate: Average temperature in June is between 11 and 19 degrees Celsius.</p> <p>Electric current: The standard voltage throughout Denmark is 220V.</p> <p>Medical help: First aid will be provided near the conference venue.</p> <p>Lost and Found: Please contact the hotel desk for any lost objects.</p> <p>Time: Copenhagen (Denmark) time differs from Greenwich time by + 1 hour (GMT+1)</p> <p>Important notice – disclaimer/insurance: To the full extent permitted under applicable law, neither the OSCE or any of its officials, employees or other representatives shall be liable for loss or damage, however caused, arising out of or in connection with the participation in this conference. This is a comprehensive limitation of liability that applies to damages of any kind, including, without limitation, personal injury, loss of, or damage to, property and claims of third parties.</p>
14. CONTACTS	<p>OSCE ODIHR Ms. Anna Sierant, e-mail: anna.sierant@odihr.pl, Tel.: 0048 22 5200 627</p> <p>Ministry of Foreign Affairs of Denmark Mrs. Stine Holch Christiansen, E-mail: stihch@um.dk, Tel.:0045 33 92 0451 Mr. Niels Hedegaard Jørgensen, E-mail: niejor@um.dk, Tel.: 0045 33 92 04 41</p>

Updated information regarding social events and last logistical issues for Conference as well as updated versions of the Conference agenda will be published on the Conference Web site: <http://www.osce.org/conferences>