



## Organization for Security and Co-operation in Europe

Office of the Secretary General  
*Section for External Co-operation*

Vienna, 19 November 2007

### U R G E N T

**To:** Delegations of participating States to the OSCE  
Mediterranean Partners for Co-operation  
Asian Partners for Co-operation  
International Organizations invited to participate in the event

**Subject:** Practical arrangements, including relevant forms –  
2007 Mediterranean Seminar with the title “Combating Intolerance and  
Discrimination and Promoting Mutual Respect and Understanding”,  
*Tel Aviv Israel, 18 - 19 December 2007*

#### I PRACTICAL ARRANGEMENTS

With reference to the **Permanent Council Decisions No. 808**, the Section for External Co-operation would like to inform all participants in the 2007 Mediterranean Seminar, to be held in Tel Aviv Israel, 18 - 19 December 2007, about the following:

##### I.1 Venue

The Seminar will be held at the Hilton Hotel. The address is as follows:

Independence Park  
Tel Aviv 63405

##### I.2 Registration form for participants in the Seminar

Please find attached the registration form to be filled in by participants and to be sent to the OSCE Secretariat as indicated in the form, **not later than 3 December 2007**.

##### I.3 Hotel accommodation and reservation form

The host country has agreed on special corporate rates with the Hilton Hotel Tel Aviv. The attached hotel reservation form contains information on the rates, payment modalities, and contact details. Participants wishing to be accommodated at the Hilton Hotel Tel Aviv are kindly requested to submit the completed form **not later than 3 December 2007** to the address indicated on the hotel reservation form.

## **II TRAVEL**

### **II.1 Visa Requirements**

Participants are kindly requested to make their own visa arrangements with the local Embassy or Consulate of the the State Israel prior to their arrival.

### **II.2 Commercial Return Flights: Vienna-Tel Aviv-Vienna**

The host country has agreed on special corporate rates with ELAL. The return ticket for Vienna-Tel Aviv-Vienna flights on 16 and 20 December is available at the inclusive rate of EUR 514 for participants booking by **3 December 2007**. Participants wishing to take advantage of this offer are kindly requested to submit the attached flight reservation form by fax, as indicated on the form.

### **II.3 Arrival/Departure in Tel Aviv**

Participants are responsible for making their own arrangements for transportation from and to the airport.

## **III OTHER USEFUL INFORMATION**

### **III.1 Rate of Exchange Euro - Israel New Shekels**

1 EUR = 5.76041 ILS (approx.)

1 ILS = 0.173599 EUR (approx.)

### **III.2 Weather**

In Tel Aviv, in December, temperatures are expected to be around 11-19 degrees Celsius.

### **III.3 Time difference**

The time in Israel is one hour ahead of the Central Europe Time (CET).

### **III.4 Mobile phones in Israel**

Austrian mobile phones are operational in Israel. For information about other roaming partners please contact your provider.

### **III.5 Point of Contact at the OSCE Secretariat:**

For further information or assistance, please contact:

Ms. Aldona Szymanski  
Senior External Co-operation Assistant  
External Co-operation Section  
OSCE Secretariat  
Kärntner Ring 5-7  
A-1010 Vienna, Austria

Tel.: (+43-1) 514 36 – 190  
Fax: (+43-1) 514 36 – 96  
E-mail: [aldona.szymanski@osce.org](mailto:aldona.szymanski@osce.org)



2007 OSCE Mediterranean Seminar  
"Combating Intolerance and Discrimination  
and Promoting Mutual Respect and  
Understanding", Tel Aviv Israel, 18 -  
19 December 2007



## REGISTRATION FORM

<i>State/Delegation/International Organization</i>
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Ms. <input type="checkbox"/> Mr. <input type="checkbox"/> <i>Family Name:</i>	<i>First Name:</i>
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<i>Title and Position (as to appear on the list of participants):</i>
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<i>Nationality:</i>	<i>Passport type (national, diplomatic etc.):</i>	<i>Passport number:</i>
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<i>Tel. No. with all prefixes:</i>	<i>Fax No. with all prefixes:</i>
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<i>Mobile No. with all prefixes:</i>	<i>E-mail address:</i>
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<i>Arrival:</i>	<i>Flight #:</i>	<i>Departure:</i>	<i>Flight #:</i>
<i>Date:</i> <b>Dec. 2007</b>	<i>Time:</i>	<i>Date:</i> <b>Dec. 2007</b>	<i>Time:</i>

<i>In Tel Aviv, I will stay at the Hilton Hotel</i> <input type="checkbox"/>
<i>Alternatively, I can be reached under the following address / tel. / fax #:</i>

*Date:* \_\_\_\_\_ *Signature:* \_\_\_\_\_

### PLEASE NOTE:

The registration form should reach the OSCE Secretariat **not later than 3 December 2007**, either by mail, fax or e-mail:

OSCE Secretariat  
Section for External Co-operation  
Kärntner Ring 5-7, A 1010 Vienna, AUSTRIA  
Tel.: (+43-1) 514 36-190 Fax: (+43-1) 514 36-96 E-mail: [aldona.szymanski@osce.org](mailto:aldona.szymanski@osce.org)

## HILTON TEL AVIV RESERVATION FORM

PRESENTED TO ATTENDEES OF:

### 2007 OSCE Mediterranean Seminar

**“Combating Intolerance and Discrimination and Promoting Mutual Respect and Understanding”, Tel Aviv Israel, 18 - 19 December 2007**

*-ATTN Tel Aviv Hilton Reservations Dept. - Please reserve the following accommodation:*

• FIRST NAME	• LAST NAME	• ARRIVAL DATE / TIME	• DEPARTURE DATE / TIME
• ROOM TYPE Please put an X in the box	• FLOOR TYPE Please put an X in the box	• SPECIAL REQUESTS	
[ ] SINGLE [ ] DOUBLE	[ ] REGULAR floor [ ] BUSINESS floor [ ] EXECUTIVE floor		
• CREDIT CARD TYPE:	• CREDIT CARD NUMBER	• C/C EXPIRE DATE	
• PLEASE SEND ME CONFIRMATION TO FAX #			

***TEL AVIV HILTON SPECIAL RATES FOR THE ABOVE ATTENDIES ONLY***

◆ **REGULAR FLOOR RATES:**

- ◇ US\$240 per Single room per night including Israeli Breakfast
- ◇ US\$260 per Double room including Israeli Breakfast

◆ **BUSINESS FLOOR RATES:** (Including Continental breakfast taken in the Business Lounge located on the 12th floor open daily for drinks & snacks)

- ◇ US \$275 per Single Room per night
- ◇ US \$295 per Double Room per night

◆ **EXECUTIVE FLOOR RATES:** (Including lavish breakfast taken in the Executive Lounge located on the 17th floor open daily for drinks & snacks)

- ◆ US\$330 per Single Room per night
- ◆ US\$350 per Double Room per night

**ALL ROOMS ARE HELD UNTIL 3<sup>RD</sup> DECEMBER 2007, AFTER THE 3<sup>RD</sup> DECEMBER ROOMS & RATES WILL BE SUBJECT TO AVAILABILITY**

TEL AVIV HILTON INDEPENDENCE PARK, TEL AVIV 63405

***Direct Group Reservation Dept. Dana TEL (03) 52021118 FAX: (03) 5224111***

**Hilton Operator: TEL (03) 5202222 Hotel/Guests FAX: (03) 5272711**

## FLIGHT RESERVATION FORM

For Participants in the 2007 OSCE Mediterranean Seminar  
Tel Aviv, Israel, 18-19 December 2007

Please submit this flight reservation form  
**not later than 3 December 2007**  
by fax to the attention of Josy Cohen  
**Fax: 00972-26528266**

Return flight Vienna-Tel Aviv-Vienna, at the rate of EUR 514

### Departure Vienna, Sunday, 16 December 2007, flight number ELAL 364

DEPARTS: VIENNA - VIE DEPARTURE TIME: 20:40  
ARRIVES: TEL AVIV - BEN GURION INTL. ARRIVAL TIME: 01:10

### Departure Tel Aviv, Thursday, 20 December 2007, flight number ELAL 363

DEPARTS: TEL AVIV - BEN GURION INTL. DEPARTURE TIME: 15:20  
ARRIVES: VIENNA - VIE ARRIVAL TIME: 18:20

**Payment by credit card only**  
**The e-ticket will be sent to the e-mail address indicated below**

Family Name (as spelled out in your passport!) Ms. <input type="checkbox"/> Mr. <input type="checkbox"/>

First Name (as spelled out in your passport!):

E-mail address to which the e-ticket must be sent:

Credit Card Holder's Name:			
Credit card:	Visa <input type="checkbox"/>	MasterCard <input type="checkbox"/>	American Express <input type="checkbox"/> Other
Credit Card Number:	/	/	/
		Expiry Date:	

Date: \_\_\_\_\_ Signature: \_\_\_\_\_