

Annex I



Organization for Security  
and Co-operation in Europe



REPUBLIC OF SLOVENIA  
MINISTRY OF FOREIGN AFFAIRS

**Seminar on Gender-Sensitive Labour Migration Policies**

**Brdo Congress Centre, Slovenia  
16-17 February 2009**

*Please return this form*

*To: Ryan Maccan*

*E-mail: [ryan.maccan@osce.org](mailto:ryan.maccan@osce.org)*

*Fax : + 43 1 51436 – 6251*

**PLEASE RETURN THIS FORM by 16 January 2009**

<b>State/Delegation/Institute:</b>		
<b>Mr./Ms.</b>	<b>First Name</b>	<b>Family Name</b>
<b>Position:</b>		<b>Department:</b>
<b>Passport Nr:</b> _____	<b>Passport type:</b> 1. diplomatic 2. service / official 3. ordinary	
<b>Do you already have a valid Schengen visa?</b> Yes    No		
<b>Mailing Address:</b>		
<b>Phone (with country code)</b>	<b>Fax:</b>	<b>E-Mail:</b>
<b>Arrival Date:</b>	<b>Time of arrival</b>	
<b>Departure Date:</b>	<b>Time of departure</b>	

## Annex II



### Seminar on Gender-Sensitive Labour Migration Policies Brdo Congress Centre, Slovenia 16 – 17 February 2009

Reservation form should be sent to the following e-mail or faxed to the number:

e-mail: [info@cityhotel.si](mailto:info@cityhotel.si) ; fax: + 386 1 239 00 01

TITLE: \_\_\_\_\_

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Arrival Date: \_\_\_\_\_ February 2009      Departure Date: \_\_\_\_\_ February 2009

Please indicate your choice of ROOM TYPE (rate is per room per night and includes VAT and buffet breakfast):

- STANDARD - single room - 85 €
- STANDARD – double room single use - 109 €
- STANDARD – double room – 129 €
- SUPERIOR – double room single use – 114 €
- SUPERIOR – double room – 149 €

Name of accompanying person if sharing a double / twin room: \_\_\_\_\_

### PAYMENTS

Hotel accommodation is to be paid directly at the hotel when checking out. **Your credit card details are required as a deposit guarantee.** The one night deposit will not be drawn from your credit card unless the reservation has been cancelled in up to 3 days before arrival. Cancellations must be sent in writing. For no show hotel will charge one overnight.

TYPE: \_\_\_\_\_ NUMBER: \_\_\_\_\_ EXPIRY DATE: \_\_\_\_\_

### DEAD-LINE FOR HOTEL RESERVATIONS: 2<sup>nd</sup> February 2009

Please note that in the case of booking after 2<sup>nd</sup> February 2009, rates might be higher.  
After 2<sup>nd</sup> February 2009, accommodation cannot be guaranteed.