



SUOMI **08** FINLAND

Delegates' Handbook

16th OSCE Ministerial Council,
Helsinki, 4 and 5 December 2008



Dear Colleagues, I am very happy to have this opportunity to wish you all welcome to the 16th Ministerial Council of the OSCE in Helsinki on 4-5 December 2008.

The process that has led to the present OSCE started when the Conference on Security and Co-operation in Europe (CSCE) convened in Helsinki in July–August 1975. We Finns are deeply honoured that, “in the spirit of Helsinki”, we can now host this meeting of representatives of 56 OSCE participating States, partner States, international organisations, and media.

Since the year when the opening words of the organisation were voiced, the host city, the OSCE and the entire world around us have changed dramatically. Even though in a sense, this meeting in Helsinki represents a return to the roots of the organisation, we shall turn our attention firmly to the future.

Our mission is to live in the present. The current year has proved once again the value of this organisation. As an organisation spanning Vancouver through Vladivostok, the OSCE plays a key role as a promoter of security and cooperation. We are in possession of a valuable instrument – let us employ it as well as we can.

The Ministerial Council provides us opportunities for open and constructive exchange of views on our future action. As the host of this conference, we have made our best to create the preconditions and facilities for a satisfying, relaxed and successful conference.

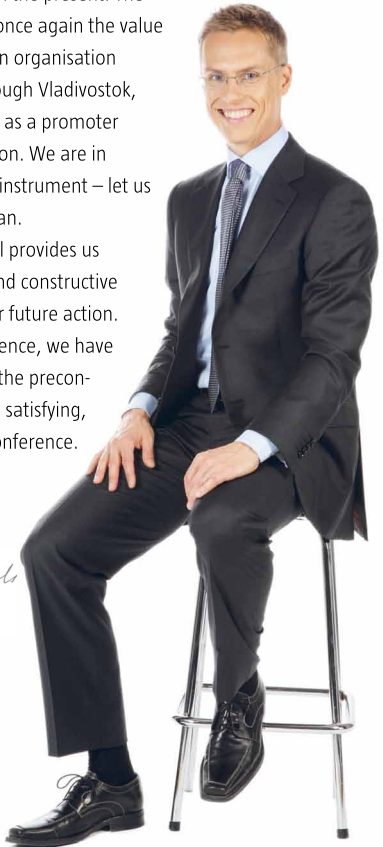
Increase the Peace!

Alexander Stubb

www.alexstubb.com

Minister for Foreign
Affairs of Finland

Chairman-in-Office
of the OSCE 2008



Welcome!

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Programme

Wednesday, 3 December

18.00–	Meeting of the OSCE Troika and the Mediterranean Partners for Co-operation
19.00	Partners for Co-operation
19.00–	Meeting of the OSCE Troika and the Asian Partners for Co-operation
20.00	for Co-operation
20.00	Dinner of the OSCE Troika and the Asian and Mediterranean Partners for Co-operation

Thursday, 4 December

8.45–	Arrival of Delegations
10.00	First Plenary Session
	Formal opening and addresses by: Tarja Halonen, President of the Republic of Finland Alexander Stubb, Chairman-in-Office, Minister for Foreign Affairs Joao Soares, President of the Parliamentary Assembly Marc Perrin de Brichambaut, OSCE Secretary General Statements by Heads of Delegation
12.40	Family photo
13.00–	Working luncheon for Ministers/ Heads of Delegation
15.00	Separate lunch for Members of Delegation
15.00–	Second Plenary Session
18.00	Statements by Heads of Delegation
19.30	Reception for Delegations and the Press at the City Hall, hosted by the City of Helsinki
20.00	Official dinner for Ministers/Heads of Delegation hosted by Tarja Halonen, President of the Republic, Finlandia Hall

Friday, 5 December

9.30	Third Plenary Session
	Statements by Heads of Delegation Formal closure and addresses by: Matti Vanhanen, Prime Minister of Finland Alexander Stubb, Chairman-in-Office, Minister for Foreign Affairs Dora Bakoyannis, Minister of Foreign Affairs of the Hellenic Republic
13.30	Press conference of the OSCE Troika

General Information

Venue

The 16th OSCE Ministerial Council is held at the Helsinki Fair Centre. The Helsinki Fair Centre is located approximately five kilometres north of Helsinki city centre in the Pasila district.

Helsinki Fair Centre

Messuaukio 1
FI-00520 Helsinki
www.finnexpo.fi

Opening hours

The Delegation Area is open during the following hours:

Tuesday	2 December	08.00–23.00
Wednesday	3 December	07.00–03.00
Thursday	4 December	07.00–03.00
Friday	5 December	07.00–17.00

The Accreditation Desk is open during the following hours:

Monday	1 December	10.00–20.00
Tuesday	2 December	08.00–22.00
Wednesday	3 December	07.00–22.00
Thursday	4 December	07.00–20.00
Friday	5 December	07.00–15.00

Entrances

Delegates arriving by motorcade and Heads of Delegation shall use the Southern Entrance of the Helsinki Fair Centre. However, in the morning of 4 December, a VIP entrance has been reserved for Heads of Delegation. Delegates arriving via other modes of transport shall use entrance 4.4. Please see map on page 43.

Accreditation

The Helsinki Fair Centre can only be accessed with a valid accreditation badge. Delegates and media representatives may be requested to produce a proof of identity (national passport or ID card) at any time. Pins and badges must be worn and visible at all times for entry to all venues of the Ministerial Council. Please note that lapel pins and nominative badges are strictly for personal use and cannot be exchanged. The accreditation desk is located in the Glass Gallery close to entrance 4.4.

Tel. +358 (0)9 75472 162.

Lapel pin:

Heads of Delegation

Green badge:

All delegates

Orange badge:

Drivers

Yellow badge:

Press

Purple badge:

Non-governmental organisations

Red badge:

Security personnel

Lost badges:

Loss of a pin or badge should be reported immediately to a Liaison Officer. In order to get a new one, please visit the Accreditation Desk in the Glass Gallery in person.

Information desks

Two information desks are reserved for the delegations. They are both located in Hall 6, one in the delegation area and the other by the bilateral meeting rooms. There is also a Helsinki City Information desk next to the Accreditation Desk in the Glass Gallery.

General information desk / IT Help Desk, delegation area, Hall 6

Tel. +358 (0)9 75472 200

Fax +358 (0)9 75472 410

Bilateral rooms information desk, Hall 6

Tel. +358 (0)9 75472 199

Locations and services (see maps on pages 43–48)

Main Plenary Hall

1st floor, Hall 1

Prep Comm

1st floor, congress area

Delegation Area

1st floor, Hall 6

Delegation offices

1st floor, Hall 6

Bilateral meeting rooms

1st floor, Hall 6

Only to be used by the Heads of Delegation
on 4 and 5 December

Booking at the bilateral rooms information desk in Hall 6,
Tel. +358 (0)9 75472 199

Documents distribution centre

1st floor, Hall 3

Documents and other material will be delivered to the delegations' pigeonholes and sent on the delegates' email; the same information will be available also on the OSCE public website

www.osce.org/conferences/mc_2008.html

and on the Ministerial Council website www.mc2008.fi.

Reservations of informal meeting rooms should be made via the documents distribution centre.

Tel. +358 (0) 75472 121/122

Mobile: +43 664 141 88 67 and +358 (0)50 415 6000

Email: elke.lidarik@osce.org

Prepared statements, background documentation, comments or other papers for circulation as well as advance copies for interpreters should be submitted for delivery via the documents distribution centre (elke.lidarik@osce.org)

Media Centre

Located on the 2nd floor in Halls 4–5; access via the Upper Gallery. If you want to organise a press briefing or an interview, please contact your Liaison Officer.

The working area will be open for the media from 3 December until 5 December.

Working hours:

Wednesday	3 December	10.00–20.00
Thursday	4 December	08.00–22.00
Friday	5 December	08.00–19.00

Media Info Desk in the Media Centre

Tel. +358 (0)9 75472 150

Fax +358 (0)9 75472 423

E-mail: mediainfo@mc2008.fi

Logistics / Pools / General information

Tel. +358 (0)9 75472 150 (Media Info Desk)

Information on media arrangements

Renne Klinge, Head of Media Arrangements

+358 40 824 3933

Finnish OSCE Chairmanship, Communications

Juha Markkanen, Director

+358 40 520 3925

OSCE media contacts:

Press office, Media Centre

Tel. +358 (0)9 75472 140

Fax +358 (0)9 75472 421

E-mail: press@osce.org

Martin Nesirky – Spokesperson

Mobile: +358 (0)50 415 6012

Virginie Coulloudon – Deputy Spokesperson

Mobile +358 (0)50 415 6013

Mikhail Evstafiev – Press Officer

Mobile +358 (0)50 415 6014

Susanna Lööf – Press Officer

Mobile +358 (0)50 415 6015

Sonya Yee – Press Officer

Mobile +358 (0)50 415 6016

Lucinia Bal-Doebel / Graham Patterson – Web team

Mobile +358 (0)50 414 6017

IT Helpdesk at the information desk

1st floor, Delegation Area, Hall 6.

Open when the Delegation Area is open.

Service from 20.00 to 03.00 at the OSCE conference services area; assistance can be requested by phone on +358 (0)50 415 6051

WLAN

Wireless Local Area Network is available in all areas.

Telephones

Phone calls can be made free of charge. Dial 0 and the actual number for domestic calls outside the venue. For international calls dial 0 and 990 and the international number.

Fax machines

In the delegation area there are three public fax machines. Please see map of the delegation area on page 47 and the numbers of the fax machines on page 20.

Photocopiers and recycling

There are photocopiers in the delegation area hallways and at the information desk. Recycling points are next to the general information desk and near the wall on the lower gallery side in Hall 6. Large recycling containers are placed in Hall 3.

Prayer room

Located on the 2nd floor, in the Upper Gallery

First aid

1st floor, Lower Gallery

Tel. +358 (0)9 1509 228

Please contact your Liaison Officer or the Information desk for further guidance.

Smoking area

Smoking is only allowed in the smoking room in the Lower Gallery.

Cash points

There are two cash points in the Fair Centre; one in the Glass Gallery and another in the Lower Gallery outside the Main Plenary Hall. The cash points are yellow and called "Otto".

Lost property

Please contact the Information desk in Hall 6,
Tel. +358 (0)9 75472 200.

Coat racks

There are coat racks in all the delegation offices. In the main entrance hall there is a supervised cloakroom.

Arrival and Departure

Delegates will arrive and depart via Helsinki-Vantaa Airport. There is an OSCE Information desk in both arrival halls of the main terminal. The Airport is located 20 kilometres from the city centre. A shuttle service will operate between the Fair Centre, hotels and the airport on the last day of the Ministerial Council. See timetable on page 31.

Passengers departing from the main terminal are advised to arrive at the airport two hours before the scheduled departure. Please check further details from the airline.

Heads of Delegation and their accompanying delegates arriving by commercial flights shall use the VIP Centre Terminal. Those arriving by a private plane shall use the VIP President Terminal.

The Protocol Services of the Ministry for Foreign Affairs is responsible for all the necessary arrangements at the VIP terminals. A representative of the Protocol Services will be present upon arrival and departure of the Heads of Delegation.

The luggage team of the Protocol Services will assist the delegations arriving and departing via the VIP terminals. All luggage should be clearly marked with luggage identification tags provided by the organisers.

**Ministry for Foreign Affairs
Protocol Services**

Ms Tiina Myllyntausta
Deputy Chief of Protocol
Tel. +358 (0)40 732 2130
Email: tiina.myllyntausta@formin.fi

Ms Tiina Nelin
Attaché
Tel. +358 (0)40 356 3789
Email: tiina.nelin@formin.fi

Ms Annariina Kukkonen
Protocol Officer
Tel. +358 (0)400 742 493
Email: annariina.kukkonen@formin.fi

Helsinki-Vantaa Airport:

Flight information (24 hours)

Finavia

Tel. +358 (0)200 14636

www.helsinki-vantaa.fi

Mr Marko Tikkanen
Project Manager
Tel. +358 (0)40 733 9489
Email: marko.tikkanen@finavia.fi

Ms Kirsi Holopainen
VIP Manager
Tel. +358 (0)40 844 0058
Email: kirsi.holopainen@finavia.fi

Transportation

Motorcades

Each delegation will be provided with one limousine for the Head of Delegation and one minivan for the delegation.

Embassy car

Permission will be granted for two accredited embassy cars. Their parking area will be the upper deck of the Fair Centre Parking Hall.

Public transportation

Public transportation in Helsinki can be used free of charge with a badge valid for the duration of the Ministerial Council.

Train

All commuter trains leaving from Helsinki railway station stop at Pasila. The Pasila railway station is located next to the Fair Centre. There is a tunnel leading straight from the platforms to Ratapihantie and the Fair Centre (follow the signpost "Messukeskus / Fair Centre").

Tram

Trams 7A, 7B and 9 run from Helsinki city centre to the Fair Centre. The trams stop on *Rautatieläisenkatu* on the southern side of the Fair Centre. Entrance 4.4, can be reached from *Ratapihantie*. See map of the venue and surroundings on page 43.

For more information about public transportation in Helsinki, see www.hkl.fi.

Shuttle service

There is a shuttle service operating between the delegates' hotels and the meeting venue during the Ministerial Council. On 4 December shuttle buses also operate between the Fair Centre, hotels and the City Hall. On 5 December shuttle buses run from the hotels and the Fair Centre to the Airport. Please see timetables on pages 31–42.

For further information concerning transportation during the Ministerial Council, please contact your Liaison Officer or

Mr Jarmo Nojonen
Chief of transport
Tel. +358 (0)400 703170
Email: jarmo.nojonen@formin.fi

Security

The Finnish Police are responsible for security at all venues indicated in the programme. Participants should be aware that the use of metal detectors and x-ray screening at the venues and the airport might cause some inconvenience.

The Finnish Security Police are in charge of any special arrangements relating to the personal safety of the Heads of Delegation.

For further information concerning security during the Ministerial Council, please contact

Security

Tel. +358 (0)9 75472 180

Email: security@mc2008.fi

Helsinki Police Department, Headquarters

Mr Teemu Kruskopf

Chief Inspector

Tel. +358 (0)40 500 8322

Email: teemu.kruskopf@poliisi.fi

The Finnish Security Police, Department of Diplomatic Security

Mr Teemu Isoaho

Superintendent

Tel. +358 (0)50 402 7183

Email: teemu.isoaho@poliisi.fi

Delegation Liaison Officers

Each delegation has a designated Liaison Officer, who will be available until the departure of the Head of Delegation. Moreover, the Liaison Officer can be reached during the whole meeting by mobile phone. For contacting your Liaison Officer, please see contact details on page 18.

Liability

The organisers are not liable for personal accidents or for loss of or damage to the personal property of registered delegates. Delegates should make their own arrangements with respect to personal insurance.

Meals

Heads of Delegation

Thursday, 4 December

Working Lunch at 13.00 at the Fair Centre, restaurant Winter Garden

Official Dinner at 20.00 hosted by Tarja Halonen, President of the Republic at the Finlandia Hall.

Delegates

Thursday, 4 December

Lunch in the delegates' luncheon area in Hall 6 of the Fair Centre starting at 12.30.

A Buffet Reception at 19.30 for the delegates and members of the press at the City Hall hosted by the City of Helsinki. Shuttle service operates between the Fair Centre/hotels and the City Hall. See timetable on page 3.

Friday, 5 December

Lunch in the delegates' luncheon area in Hall 6 of the Fair Centre starting at 12:30.

Coffee and sandwiches are available free of charge in the delegation area starting on 2 December.

There are two restaurants in the Helsinki Fair Centre where you can buy food at a reasonable price. See map of the Fair Centre on page 45. Opening hours are as follows

Cafe Andante

Tuesday	2 December	8.00–20.00
Wednesday	3 December	8.00–20.00
Thursday	4 December	8.00–20.00
Friday	5 December	8.00–17.00

Brasserie Terra Nova

Monday	1 December	15.00–01.00
Tuesday	2 December	11.00–01.00
Wednesday	3 December	11.00–04.00
Thursday	4 December	11.00–04.00
Friday	5 December	11.00–01.00

General Information about Finland

Capital

Helsinki. Population c. 570 000.

Population

5,3 million, 17,4 inhabitants per square kilometre.

Area

338,000 square kilometres, i.e. 33.8 million hectares or 131,000 square miles.

Distances

The distance between the northernmost and southernmost points is 1,160 km or 721 miles; 540 km or 336 miles between the most eastern and the most western points.

Government

Finland is a constitutional republic. The President of the Republic is elected for a term of six years. Parliament consists of 200 members, elected for a term of four years. The Government is formed by the Prime Minister.

History

A union with Sweden lasting for 600 years began in the 12th century. In 1809, Finland was annexed to the Russian Empire as an autonomous Grand Duchy. Finland became independent on 6 December 1917.

Religion

Lutheran 82%, Greek Orthodox 1%, other religions 1%, non-denominational 16%.

Climate

For weather and climate visit www.fmi.fi or www.weather.fi.

Standard time

Finland uses Eastern European Time, EET, which is two hours ahead of Greenwich Mean Time. Eastern European Summer Time, EEST, is three hours ahead of GMT.

Banks

are generally open from Monday through Friday from 9.30 to 16.15 (hours may vary regionally) and closed on Saturdays. Foreign currency can also be exchanged and traveller's cheques cashed at exchange bureaus in the biggest towns, at harbours and airports. Yellow Otto cash machines can easily be found in the city centre.

Currency

The Finnish currency is the euro (€, EUR, e), divided into 100 cents. For rates of exchange, please visit <http://bof.fi>. Traveller's cheques are accepted in banks, travel agencies and hotels. Euro-cheques are accepted in banks and some shops. Most Finnish hotels, restaurants, car rental companies, department stores, petrol stations, taxis, etc. accept all the major credit cards (Visa, Eurocard, MasterCard, Diners Club, American Express).

Post offices

are generally open from Monday through Friday from 09.00 to 18.00, with local variation, some also at weekends. Mail boxes are orange. Stamps are sold at post offices and many bookshops and kiosks.

Shops

are generally open from 09.00 to 17.00 or 18.00 on weekdays, shorter hours on Saturdays. Department stores, supermarkets and shopping malls are usually open until 20.00 or 21.00 on weekdays and until 18.00 on Saturdays. Many convenience stores and small supermarkets are open seven days a week all year round. All shops are closed on public holidays (please note; Independence Day on Saturday, 6 December).

Smoking

is prohibited on public transport, in schools or offices, or inside any public buildings, including customer areas in stores, restaurants and other businesses. Designated smoking rooms or zones may be available for smokers. Persons under 18 are not allowed to buy tobacco products.

Tipping

As a rule, service is included in all prices. However, exceptionally good service can be rewarded by leaving a tip. A few coins or rounding up the bill to the nearest convenient figure might be appropriate.

Electric appliances

The voltage in Finland is 220V (230 V), 50 Hz. Plugs are of the two-pin continental European standard.

Emergencies

Dial 112. Other emergency numbers and instructions are given in telephone directories or can be obtained from the hotel reception. The emergency number for the Police is 10022.

Medicines

are sold only at pharmacies (in Finnish "Apteekki"). Note that supermarkets and department stores sell cosmetics only. Some pharmacies have late opening hours.

YLE

The Finnish Broadcasting Company is sending news daily in several languages.

Useful websites

Ministerial Council 2008 intranet
www.mc2008.fi
Organization for Security and Co-operation in Europe
www.osce.org
Ministry for Foreign Affairs of Finland
www.formin.fi
For further information on Finland and Helsinki:
Finnish Tourist Board: www.mek.fi
www.visitfinland.com
www.virtual.finland.fi
Helsinki City Tourist and Convention Bureau:
www.hel2.fi/tourism/
Helsinki City and Helsinki University:
www.helsinki.fi
Helsinki Fair Centre: www.finnexpo.fi
Helsinki City Transport: www.hkl.fi
YLE, The Finnish Broadcasting Company
www.yle.fi

Useful contact details

Meilahti Hospital / Meilahden sairaala

Haartmaninkatu 4
Helsinki
Information: +358 (0)9 471 72432

Töölö Hospital / Töölön sairaala

Topeliuksenkatu 5
Helsinki
Information: +358 (0)9 471 87383

University Pharmacy / Yliopiston apteekki

Mannerheimintie 96,
00250 Helsinki
Open 24/7

Taxi (24/7):

Telephone: +358 (0)100 0700

Main Post Office

Elielinaukio 2F
00100 Helsinki
Open 07.00–21.00 (Monday–Friday),
10.00–18.00 (Saturday–Sunday)

Contact details

Conference phone number is +358 9 754 720
In Finland, dial 09 754 720

Finnish OSCE Chairmanship Task Force
Tel. +358 (0)9 75472 317 /318
fin@mc2008.fi

Liaison Officers

Finland	+358 (0)50 415 6183
Albania	+358 (0)50 415 6100
Germany	+358 (0)50 415 6101
United States of America	+358 (0)50 415 6102
United States of America	+358 (0)50 415 6103
Andorra	+358 (0)50 415 6104
Armenia	+358 (0)50 415 6105
Austria	+358 (0)50 415 6106
Azerbaijan	+358 (0)50 415 6107
Belarus	+358 (0)50 415 6108
Belgium	+358 (0)50 415 6109
Bosnia and Herzegovina	+358 (0)50 415 6110
Bulgaria	+358 (0)50 415 6111
Canada	+358 (0)50 415 6112
Cyprus	+358 (0)50 415 6113
Croatia	+358 (0)50 415 6114
Denmark	+358 (0)50 415 6115
Spain	+358 (0)50 415 6116
Estonia	+358 (0)50 415 6117
France/EU	+358 (0)50 415 6118
France/EU	+358 (0)50 415 6119
European Commission	+358 (0)50 415 6120
Georgia	+358 (0)50 415 6121
United Kingdom	+358 (0)50 415 6122
Greece	+358 (0)50 415 6123
Hungary	+358 (0)50 415 6124
Ireland	+358 (0)50 415 6125
Iceland	+358 (0)50 415 6126
Italy	+358 (0)50 415 6127
Kazakhstan	+358 (0)50 415 6128
Kazakhstan	+358 (0)50 415 6182
Kyrgyzstan	+358 (0)50 415 6129
Latvia	+358 (0)50 415 6130
The former Yugoslav Republic of Macedonia	+358 (0)50 415 6131

Liechtenstein	+358 (0)50 415 6132
Lithuania	+358 (0)50 415 6133
Luxembourg	+358 (0)50 415 6134
Malta	+358 (0)50 415 6135
Moldova	+358 (0)50 415 6136
Monaco	+358 (0)50 415 6137
Montenegro	+358 (0)50 415 6138
Norway	+358 (0)50 415 6139
Uzbekistan	+358 (0)50 415 6140
Netherlands	+358 (0)50 415 6141
Poland	+358 (0)50 415 6142
Portugal	+358 (0)50 415 6143
Romania	+358 (0)50 415 6144
Russian Federation	+358 (0)50 415 6145
Russian Federation	+358 (0)50 415 6146
San Marino	+358 (0)50 415 6147
Holy See	+358 (0)50 415 6148
Serbia	+358 (0)50 415 6149
Slovakia	+358 (0)50 415 6150
Slovenia	+358 (0)50 415 6151
Sweden	+358 (0)50 415 6152
Switzerland	+358 (0)50 415 6153
Tajikistan	+358 (0)50 415 6154
Czech Republic	+358 (0)50 415 6155
Turkmenistan	+358 (0)50 415 6156
Turkey	+358 (0)50 415 6157
Ukraine	+358 (0)50 415 6158
Afghanistan	+358 (0)50 415 6159
Japan	+358 (0)50 415 6160
Mongolia	+358 (0)50 415 6161
Republic of Korea	+358 (0)50 415 6162
Thailand	+358 (0)50 415 6163
Algeria	+358 (0)50 415 6164
Egypt	+358 (0)50 415 6165
Israel	+358 (0)50 415 6166
Jordan	+358 (0)50 415 6167
Morocco	+358 (0)50 415 6168
Tunisia	+358 (0)50 415 6169
United Nations	+358 (0)50 415 6170
North Atlantic Treaty Organization	+358 (0)50 415 6172
Council of Europe	+358 (0)50 415 6173
International Organizations	+358 (0)50 415 6174
United Nations High Commissioner for Refugees	+358 (0)50 415 6175
Office for Democratic Institutions and Human Rights	+358 (0)50 415 6176

High Commissioner on
National Minorities +358 (0)50 415 6177
Representative on Freedom
of the Media +358 (0)50 415 6178
OSCE Parliamentary Assembly +358 (0)50 415 6179
OSCE Secretary General +358 (0)50 415 6180

Delegation offices

Fax numbers, public Fax 1: +358 (0)9 75472 430
Fax 2: +358 (0)9 75472 431
Fax 3: +358 (0)9 75472 432
See the locations of the fax machines
on page 47

Finland,
OSCE Chairmanship
Task Force Delegation offices N° 117-119
Tel. +358 (0)9 75472 317 /318
fin@mc2008.fi

Albania Delegation office N° 1
Tel. +358 (0)9 75472 201
alb@mc2008.fi

Germany Delegation office N° 2
Tel. +358 (0)9 75472 202
deu@mc2008.fi

United States
of America Delegation offices N° 75 – 80
Tel. +358 (0)9 75472 275/276/277/278/280
Fax +358 (0)9 75472 433
usa@mc2008.fi

Andorra Delegation office N° 3
Tel. +358 (0)9 75472 203
and@mc2008.fi

Armenia Delegation office N° 4
Tel. +358 (0)9 75472 204
arm@mc2008.fi

Austria Delegation office N° 5
Tel. +358 (0)9 75472 205
aut@mc2008.fi

Azerbaijan Delegation office N° 6
Tel. +358 (0)9 75472 206
aze@mc2008.fi

Belarus Delegation office N° 7
Tel. +358 (0)9 75472 207
blr@mc2008.fi

Belgium Delegation office N° 8
Tel. +358 (0)9 75472 208
bel@mc2008.fi

Bosnia and
Herzegovina Delegation office N° 9
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European
Commission Delegation office N° 34
Tel. +358 (0)9 75472 234
cec@mc2008.fi

Georgia	Delegation office N° 22 Tel. +358 (0)9 75472 222 geo@mc2008.fi
United Kingdom	Delegation office N° 23 Tel. +358 (0)9 75472 223 gbr@mc2008.fi
Greece	Delegation offices N° 24, 31 Tel. +358 (0)9 75472 224 /231 grc@mc2008.fi
Hungary	Delegation office N° 25 Tel. +358 (0)9 75472 225 hun@mc2008.fi
Ireland	Delegation office N° 26 Tel. +358 (0)9 75472 226 ire@mc2008.fi
Iceland	Delegation office N° 27 Tel. +358 (0)9 75472 227 ice@mc2008.fi
Italy	Delegation office N° 28 Tel. +358 (0)9 75472 228 ita@mc2008.fi
Kazakhstan	Delegation offices N° 29, 30 Tel. +358 (0)9 75472 229 /230 kaz@mc2008.fi
Kyrgyzstan	Delegation office N° 32 Tel. +358 (0)9 75472 232 kyr@mc2008.fi
Latvia	Delegation office N° 33 Tel. +358 (0)9 75472 233 lat@mc2008.fi
The former Yugoslav Republic of Macedonia	Delegation office N° 35 Tel. +358 (0)9 75472 235 mkd@mc2008.fi
Liechtenstein	Delegation office N° 36 Tel. +358 (0)9 75472 236 lie@mc2008.fi

Lithuania	Delegation offices N° 37, 38 Tel. +358 (0)9 75472 237 /238 lit@mc2008.fi
Luxembourg	Delegation office N° 39 Tel. +358 (0)9 75472 239 lux@mc2008.fi
Malta	Delegation office N° 40 Tel. +358 (0)9 75472 240 mal@mc2008.fi
Moldova	Delegation office N° 41 Tel. +358 (0)9 75472 241 mol@mc2008.fi
Monaco	Delegation office N° 42 Tel. +358 (0)9 75472 242 mco@mc2008.fi
Montenegro	Delegation office N° 43 Tel. +358 (0)9 75472 243 mon@mc2008.fi
Norway	Delegation office N° 44 Tel. +358 (0)9 75472 244 nor@mc2008.fi
Uzbekistan	Delegation office N° 45 Tel. +358 (0)9 75472 245 uzb@mc2008.fi
Netherlands	Delegation office N° 46 Tel. +358 (0)9 75472 246 nl@mc2008.fi
Poland	Delegation office N° 47 Tel. +358 (0)9 75472 247 pol@mc2008.fi
Portugal	Delegation office N° 48 Tel. +358 (0)9 75472 248 por@mc2008.fi
Romania	Delegation office N° 49 Tel. +358 (0)9 75472 249 rom@mc2008.fi

Russian Federation	Delegation offices N° 50, 51 Tel. +358 (0)9 75472 250 /251 rus@mc2008.fi
San Marino	Delegation office N° 52 Tel. +358 (0)9 75472 252 smr@mc2008.fi
Holy See	Delegation office N° 53 Tel. +358 (0)9 75472 253 vat@mc2008.fi
Serbia	Delegation office N° 54 Tel. +358 (0)9 75472 254 srb@mc2008.fi
Slovakia	Delegation office N° 55 Tel. +358 (0)9 75472 255 svk@mc2008.fi
Slovenia	Delegation office N° 56 Tel. +358 (0)9 75472 256 slo@mc2008.fi
Sweden	Delegation office N° 57 Tel. +358 (0)9 75472 257 swe@mc2008.fi
Switzerland	Delegation office N° 58 Tel. +358 (0)9 75472 258 ch@mc2008.fi
Tajikistan	Delegation office N° 59 Tel. +358 (0)9 75472 259 taj@mc2008.fi
Czech Republic	Delegation office N° 60 Tel. +358 (0)9 75472 260 cze@mc2008.fi
Turkmenistan	Delegation office N° 61 Tel. +358 (0)9 75472 261 tkm@mc2008.fi
Turkey	Delegation office N° 62 Tel. +358 (0)9 75472 262 tur@mc2008.fi

Ukraine	Delegation office N° 63 Tel. +358 (0)9 75472 263 ukr@mc2008.fi
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Mediterranean and Asian partners:

Afghanistan	Delegation office N° 64 Tel. +358 (0)9 75472 264 afg@mc2008.fi
Japan	Delegation office N° 65 Tel. +358 (0)9 75472 265 jap@mc2008.fi
Mongolia	Delegation office N° 66 Tel. +358 (0)9 75472 266 mng@mc2008.fi
Republic of Korea	Delegation office N° 67 Tel. +358 (0)9 75472 267 kor@mc2008.fi
Thailand	Delegation office N° 68 Tel. +358 (0)9 75472 268 tha@mc2008.fi
Algeria	Delegation office N° 69 Tel. +358 (0)9 75472 269 alg@mc2008.fi
Egypt	Delegation office N° 70 Tel. +358 (0)9 75472 270 egy@mc2008.fi
Israel	Delegation office N° 71 Tel. +358 (0)9 75472 271 isr@mc2008.fi
Jordan	Delegation office N° 72 Tel. +358 (0)9 75472 272 jor@mc2008.fi
Morocco	Delegation office N° 73 Tel. +358 (0)9 75472 273 mor@mc2008.fi
Tunisia	Delegation office N° 74 Tel. +358 (0)9 75472 274 tun@mc2008.fi

International organisations:

United Nations, UN	Delegation office N° 81 Tel. +358 (0)9 75472 281 unh@mc2008.fi
North Atlantic Treaty Organization, NATO	Delegation office N° 83 Tel. +358 (0)9 75472 283 nato@mc2008.fi
Council of Europe, CoE	Delegation office N° 85 Tel. +358 (0)9 75472 285 coe@mc2008.fi
Other International Organisations, IO	Delegation offices N° 86, 87 Tel. +358 (0)9 75472 286 /287 io@mc2008.fi
United Nations High Commissioner for Refugees, UNHCR	Delegation office N°82 Tel. +358 (0)9 75472 282 unhcr@mc2008.fi

OSCE Secretariat:

Personal Representatives, Human Dimension Issues	Delegation office N°89 Tel. +358 (0)9 75472 289 anastasia.crickley@nuim.ie omur.orhun@mfa.gov trgert.weisskirchen@bundestag.de
Personal Representatives, Regional Issues	Delegation office N°88 Tel. +358 (0)9 75472 288
Conflict Prevention Centre	Delegation office N°98 Tel. +358 (0)9 75472 298 cpc@mc2008.fi
Director, Conflict Prevention Centre	Delegation office N°99 Tel. +358 (0)9 75472 299 d-cpc@mc2008.fi

OSCE Secretary General	Delegation office N°93 Tel. +358 (0)9 75472 293 sg@mc2008.fi
Secretariat of the OSCE Secretary General	Delegation office N°94 Tel. +358 (0)9 75472 294 sec.sg@mc2008.fi
Office of the OSCE Secretary General	Delegation office N°92 Tel. +358 (0)9 75472 292
External Co-operation Section	Delegation office N°114 Tel. +358 (0)9 75472 314 external.coop.section@mc2008.fi
Personal Representative of the OSCE Chairman-in-Office on the Conflict Dealt with by the OSCE Minsk Conference	Delegation office N°90 Tel. +358 (0)9 75472 290
Director, Management and Finance	Delegation office N°96 Tel. +358 (0)9 75472 296 dmf@mc2008.fi
Office of the Co-ordinator of OSCE Economic and Environmental Activities	Delegation office N°109 Tel. +358 (0)9 75472 309 oceaa@mc2008.fi
Special Representative and Co-ordinator for Combating Trafficking in Human Beings	Delegation office N°116 Tel. +358 (0)9 75472 316 srcthb@mc2008.fi
Action Against Terrorism Unit	Delegation office N°110 Tel. +358 (0)9 75472 310 atu@mc2008.fi
Strategic Police Matters Unit	Delegation office N°111 Tel. +358 (0)9 75472 311 spmu@mc2008.fi

OSCE
Delegation offices N°97 and 115
Tel. +358 (0)9 75472 297/315

OSCE Missions and Field Activities
Delegation offices N°112, 113
Tel. +358 (0)9 75472 312/313

OSCE Operational Structures and Institutions:

President, OSCE
Parliamentary Assembly
Delegation office N°100
Tel. +358 (0)9 75472 300
pres-pa@mc2008.fi

Secretary General, OSCE
Parliamentary Assembly
Delegation office N°101
Tel. +358 (0)9 75472 301
sg-pa@mc2008.fi

Secretariat, OSCE
Parliamentary Assembly
Delegation office N°102
Tel. +358 (0)9 75472 302
sec-pa@mc2008.fi

Office for Democratic Institutions
and Human Rights, ODIHR
Delegation office N°106
Tel. +358 (0)9 75472 306
odihr@mc2008.fi

Director, ODIHR
Delegation office N°107
Tel. +358 (0)9 75472 307
dir-odihr@mc2008.fi

High Commissioner on
National Minorities
Delegation office N°105
Tel. +358 (0)9 75472 305
hcnm@mc2008.fi

Representative on Freedom
of the Media
Delegation office N°108
Tel. +358 (0)9 75472 308
fom@mc2008.fi

Hotels

Hotel Kämp
Pohjoisesplanadi 29
FI-00100 Helsinki
Tel. +358 (0)9 576 111
Fax +358 (0)9 576 1122
www.hotelkamp.fi

Hotel Glo
Kluuvikatu 4
FI-00100 Helsinki
Tel. +358 (0)10 3444 400
Fax +358 (0)10 3444 401
www.palacekamp.fi

Crowne Plaza Helsinki
Mannerheimintie 50
FI-00260 Helsinki
Tel. +358 (0)9 2521 0000
Fax. +358 (0)9 2521 3999
www.restel.fi

Holiday Inn Helsinki
Messuaukio 1
FI-00520 Helsinki
Tel. +358 (0)9 150900
Fax +358 (0)9 150901
www.restel.fi

Hotel Seurahuone
Kaivokatu 12
FI-00100 Helsinki
Tel. +358 (0)9 69 141
Fax +358 (0)9 691 4010
www.restel.fi

Hilton Helsinki Strand
John Stenbergin ranta 4
FI-00530 Helsinki
Tel. +358 (0)9 39351
Fax +358 (0)9 39353255
www.hiltonhotels.fi

Hilton Helsinki Kalastajatorppa
Kalastajatorpantie 1
FI-00330 Helsinki
Tel. +358 (0)9 4581 1
Fax +358 (0)9 4581 2211
www.hiltonhotels.fi

Scandic Continental
Mannerheimintie 46
FI-00260 Helsinki
Tel. +358 (0)9 4737 1
Fax +358 (0)9 4737 2211
www.scandic.fi

Scandic Grand Marina
Katajanokanlaituri 7
FI-00160 Helsinki
Tel. +358 (0)9 1666 1
Fax +358 (0)9 664 764
www.scandic.fi

Scandic Simonkenttä
Simonkatu 9
FI-00100 Helsinki
Tel. +358 (0)9 68 380
Fax +358 (0)9 68 38 111
www.scandic.fi

Scandic Marski
Mannerheimintie 10
FI-00100 Helsinki
Tel. +358 (0)9 68 061
Fax +358 (0)9 642 377
www.scandic.fi

Klaus K
Bulevardi 2
FI-00120 Helsinki
Tel. +358 (0)20 770 4700
Fax +358 (0)20 770 4730
www.klaushotel.fi

Radisson SAS Plaza
Mikonkatu 23
FI-00100 Helsinki
Tel. +358 (0)20 1234 703
Fax +358 (0)20 1234 704
www.radissonsas.fi

Radisson SAS Royal
Runeberginkatu 2
FI-00100 Helsinki
Tel. +358 (0)20 1234 701
Fax +358 (0)20 1234 702
www.radissonsas.fi

Radisson SAS Seaside
Ruoholahdenranta 3
FI-00180 Helsinki
Tel. +358 (0)20 1234 707
Fax +358 (0)20 1234 708
www.radissonsas.fi

Sokos Hotel Helsinki
Kluuvikatu 8
FI-00100 Helsinki
Tel. +358 (0)20 1234 601
Fax +358 (0)9 176 014
www.sokoshotels.fi

Sokos Hotel Presidentti
Eteläinen Rautatiekatu 4
FI-00100 Helsinki
Tel. +358 (0)20 1234 608
Fax +358 (0)9 694 7886
www.sokoshotels.fi

Sokos Hotel Tornii
Yrjönkatu 26
FI-00100 Helsinki
Tel. +358 (0)20 1234 604
Fax +358 (0)9 4336 7100
www.sokoshotels.fi

Sokos Hotel Vaakuna
Asema-aukio 2
FI-00100 Helsinki
Tel. +358 (0)20 1234 610
Fax +358 (0)9 4337 7100
www.sokoshotels.fi

Hotel Helka
Pohjoinen Rautatiekatu 23
FI-00100 Helsinki
Tel. +358 (0)9 613 580
Fax +358 (0)9 441 087
www.helka.fi

Hotel Anna
Annankatu 1
FI-00120 Helsinki
Tel. +358 (0)9 616 621
Fax +358 (0)9 602 664
www.hotelanna.fi

Shuttle Service Timetables

Shuttle service

Fair centre – hotels – Fair Centre

Bus no. 1	Fair Centre – Hotel Hilton Kalastajatorppa – Hotel Crowne Plaza/Hotel Scandic Continental – Fair Centre				
	From	Daily Departure Times			
		2/12	3/12	4/12	5/12
Fair Centre		13.00	14.40	01.00	01.00
		14.30	17.00	03.00	03.00
		16.00	19.00	18.10	13.00
		19.00	21.00	20.10	14.00
		21.00	23.00	22.10	15.00
		23.00		23.10	16.00
					17.00
Hotel Hilton Kalastajatorppa		08.20	07.00	01.15	01.15
		13.25	08.00	03.15	03.20
		14.50	09.00	06.30	06.30
		16.20	15.00	07.00	07.00
		19.20	17.20	07.30	07.30
		21.20	19.20	08.00	08.00
		23.20	21.20	18.30	13.20
			23.20	20.30	14.20
				22.30	15.20
				23.30	16.20
				17.20	
Hotel Crowne Plaza Hotel Scandic Continental		08.40	07.20	01.25	01.25
		13.40	08.20	03.25	03.35
		15.10	09.20	06.45	06.45
		16.40	15.20	07.15	07.15
		19.40	17.40	07.45	07.45
		21.35	19.40	08.15	08.15
		23.35	21.40	18.45	13.40
			23.40	20.45	14.40
				22.45	15.40
				23.45	16.40
				17.40	
To Fair Centre					

Bus no. 2	Fair Centre Hotel Scandic Marski – Sokos Hotel Torni – Radisson SAS Seaside Hotel – Fair Centre				
	From	Daily Departure Times			
		2/12	3/12	4/12	5/12
Fair Centre	13.00	14.40	01.00	01.00	
	14.30	17.00	03.00	03.00	
	16.00	19.00	18.10	13.00	
	19.00	21.00	20.10	14.00	
	21.00	23.00	22.10	15.00	
	23.00		23.10	16.00	
				17.00	
Hotel Scandic Marski	08.20	07.00	01.15	01.15	
	13.20	08.00	03.15	03.15	
	14.50	09.00	06.30	06.30	
	16.20	15.00	07.00	07.00	
	19.20	17.20	07.30	07.30	
	21.20	19.20	08.00	08.00	
	23.20	21.20	18.30	13.20	
		23.20	20.30	14.20	
			22.30	15.20	
			23.30	16.20	
			17.20		
Hotel Torni	08.30	07.10	01.20	01.20	
	13.30	08.10	03.20	03.20	
	15.00	09.10	06.40	06.45	
	16.30	15.10	07.10	07.10	
	19.30	17.30	07.40	07.40	
	21.30	19.30	08.10	08.10	
	23.30	21.20	18.40	13.30	
		23.30	20.40	14.30	
			22.40	15.30	
			23.40	16.30	
			17.30		
Radisson SAS Seaside Hotel	08.40	07.20	01.30	01.30	
	13.40	08.20	03.30	03.30	
	15.10	09.20	06.50	06.45	
	16.40	15.20	07.20	07.20	
	19.40	17.40	07.50	07.50	
	21.40	19.40	08.20	08.20	
	23.40	21.40	18.50	13.40	
		23.40	20.50	14.40	
			22.50	15.40	
			23.50	16.40	
			17.40		
To Fair Centre					

Bus no. 3	Fair Centre-Hotel Radisson SAS Plaza – Sokos Vaakuna/Hotel Seurahuone – Hotel Hilton Strand – Fair Centre				
	From	Daily Departure Times			
		2/12	3/12	4/12	5/12
Fair Centre	13.00	08.40	01.00	01.00	
	14.30	14.40	03.00	03.00	
	16.00	17.00	18.10	13.00	
	19.00	19.00	20.10	14.00	
	21.00	21.00	22.10	15.00	
	23.00	23.00	23.10	16.00	
				17.00	
Hotel Radisson SAS Plaza	08.20	07.00	01.15	01.15	
	13.20	08.00	03.15	03.15	
	14.50	09.00	06.30	06.30	
	16.20	15.00	07.00	07.00	
	19.20	17.20	07.30	07.30	
	21.20	19.20	08.00	08.00	
	23.20	21.20	18.30	13.20	
		23.20	20.30	14.20	
			22.30	15.20	
			23.30	16.20	
			17.20		
Sokos Vaakuna/ Hotel Seurahuone	08.25	07.10	01.20	01.20	
	13.25	08.10	03.20	03.20	
	15.00	09.10	06.40	06.35	
	16.30	15.10	07.10	07.10	
	19.30	17.30	07.40	07.40	
	21.30	19.30	08.10	08.10	
	23.30	21.30	18.40	13.30	
		23.30	20.40	14.30	
			22.40	15.30	
			23.40	16.30	
			17.30		
Hotel Hilton Strand	08.40	07.20	01.30	01.30	
	13.40	08.20	03.30	03.30	
	15.10	09.20	06.45	06.45	
	16.40	15.20	07.20	07.20	
	19.40	17.40	07.50	07.50	
	21.40	19.40	08.20	08.20	
	23.40	21.40	18.50	13.40	
		23.40	20.50	14.40	
			22.45	15.40	
			23.45	16.40	
			17.40		
To Fair Centre					

Bus no. 4	Fair Centre – Hotel Scandic Simonkenttä – Hotel Radisson SAS Royal – Sokos Hotel Presidentti – Fair Centre				
	From	Daily Departure Times			
		2/12	3/12	4/12	5/12
Fair Centre	13.00	08.40	01.00	01.00	
	14.30	14.40	03.00	03.00	
	16.00	17.00	18.10	13.00	
	19.00	19.00	20.10	14.00	
	21.00	21.00	22.10	15.00	
	23.00	23.00	23.10	16.00	
				17.00	
Hotel Scandic Simonkenttä	08.20	07.00	01.15	01.15	
	13.20	08.00	03.15	03.15	
	14.50	09.00	06.30	06.30	
	16.20	15.00	07.00	07.00	
	19.20	17.20	07.30	07.30	
	21.20	19.20	08.00	08.00	
	23.20	21.20	18.30	13.20	
		23.20	20.30	14.20	
			22.30	15.20	
			23.30	16.20	
Hotel Radisson SAS Royal	08.30	07.10	01.20	01.20	
	13.30	08.10	03.20	03.20	
	15.00	09.05	06.35	06.40	
	16.30	15.10	07.05	07.10	
	19.30	17.30	07.35	07.40	
	21.30	19.30	08.05	08.10	
	23.30	21.30	18.35	13.25	
		23.25	20.35	14.25	
			22.35	15.25	
			23.35	16.25	
Sokos Hotel Presidentti	08.40	07.20	01.30	01.40	
	13.40	08.20	03.30	03.40	
	15.10	09.15	06.45	06.50	
	16.40	15.20	07.15	07.20	
	19.40	17.40	07.45	07.50	
	21:40	19.40	08.15	08.20	
	23.40	21.40	18.45	13.35	
		23.40	20.45	14.35	
			22.45	15.35	
			23.45	16.35	
To Fair Centre					

Bus no. 5	Fair Centre – Hotel Scandic Grand Marina – Hotel Kämp, Hotel GLO, Sokos Helsinki – Fair Centre				
	From	Daily Departure Times			
		2/12	3/12	4/12	5/12
Fair Centre	13.00	14.40	01.00	01.00	
	14.30	17.00	03.00	03.00	
	16.00	19.00	18.10	13.00	
	19.00	21.00	20.10	14.00	
	21.00	23.00	22.10	15.00	
	23.00		23.10	16.00	
				17.00	
Hotel Scandic Grand Marina	08.20	07.00	01.15	01.15	
	13.20	08.00	03.15	03.15	
	14.50	09.00	06.30	06.30	
	16.20	15.00	07.00	07.00	
	19.20	17.20	07.30	07.30	
	21.20	19.20	08.00	08.00	
	23.20	21.20	18.30	13.20	
		23.20	20.30	14.20	
			22.30	15.20	
			23.30	16.20	
Hotel Kämp/ Hotel GLO/ Sokos Helsinki	08.30	07.10	01.20	01.20	
	13.30	08.10	03.20	03.20	
	15.00	09.10	06.40	06.40	
	16.30	15.10	07.10	07.10	
	19.30	17.30	07.40	07.40	
	21.30	19.30	08.10	08.10	
	23.30	21.30	18.40	13.30	
		23.30	20.40	14.30	
			22.40	15.30	
			23.40	16.30	
To Fair Centre					

Bus no. 6	Fair Centre – Hotel Anna – Hotel Klaus K – Hotel Helka – Fair Centre			
	From	Daily Departure Times		
	2/12	3/12	4/12	5/12
Fair Centre	13.00	07.40	01.00	01.00
	14.30	08.40	03.00	03.00
	16.00	14.40	18.10	13.00
	19.00	17.00	20.10	14.00
	21.00	19.00	22.10	15.00
	23.00	21.00	23.10	16.00
		23.00		17.00
Hotel Anna	08.20	07.00	01.15	01.15
	13.20	08.00	03.15	03.15
	14.50	09.00	06.30	06.30
	16.20	15.00	07.00	07.00
	19.20	17.20	07.30	07.30
	21.20	19.20	08.00	08.00
	23.20	21.20	18.30	13.20
		23.20	20.30	14.20
			22.30	15.20
			23.30	16.20
				17.20
Hotel Klaus K	08.30	07.10	01.20	01.20
	13.30	08.10	03.20	03.20
	15.00	09.10	06.40	06.35
	16.30	15.10	07.10	07.05
	19.30	17.30	07.40	07.35
	21.30	19.30	08.10	08.05
	23.30	21.30	18.40	13.30
		23.30	20.40	14.30
			22.40	15.30
			23.40	16.30
Hotel Helka	08.45	07.20	01.25	01.30
	11.45	08.20	03.25	03.30
	15.15	09.20	06.50	06.45
	16.45	15.20	07.20	07.15
	19.40	17.40	07.50	07.45
	21.40	19.35	08.25	08.20
	23.40	21.35	18.50	13.40
		23.40	20.50	14.40
			22.50	15.45
			23.50	16.45
			17.45	
To Fair Centre				

Shuttle Service
Fair Centre – City Hall
4.12.2008

Shuttle service will operate between the Fair Centre and the City Hall on 4 December between 19.15–21.15

Shuttle Service
Hotels – City Hall
4.12.2008

Bus no. 11	Hotel Hilton Kalastajatorppa – Hotel Crowne Plaza/Hotel Scandic Continental – City Hall	
	City Hall – hotels	
From	Daily Departure Times	
	4/12	
Hotel Hilton Kalastajatorppa	19.15	
Hotel Crowne Plaza/ Hotel Scandic Continental	19.25	
City Hall – Hotels	21.30	

Bus no. 12	Radisson SAS Seaside Hotel – Sokos Hotel Tornio – Hotel Scandic Marski – City Hall	
	City Hall – hotels	
From	Daily Departure Times	
	4/12	
Sokos Hotel Tornio	19.20	
Radisson SAS Seaside Hotel	19.30	
Hotel Scandic Marski	19.35	
City Hall – Hotels	21.30	

Bus no. 13	Hotel Helka – Sokos Vaakuna/Hotel Seurahuone – Hotel Radisson SAS Plaza – City Hall	
	City Hall – hotels	
From	Daily Departure Times	
	4/12	
Hotel Helka	19.20	
Sokos Vaakuna/ Hotel Seurahuone	19.30	
City Hall – Hotels	21.30	

Bus no. 14	Hotel Scandic Simonkenttä – Hotel Radisson SAS Royal – Sokos Hotel Presidentti – City Hall	
	City Hall – hotels	
From	Daily Departure Times	
	4/12	
Hotel Scandic Simonkenttä	19.20	
Radisson SAS Seaside Hotel	19.30	
Sokos Hotel Presidentti	19.35	
City Hall – Hotels	21.30	

Bus no. 15	Hotel Hilton Strand – Hotel Radisson SAS Plaza – City Hall	
	City Hall – hotels	
From	Daily Departure Times	
	4/12	
Hotel Hilton Strand	19.15	
Hotel Radisson SAS Plaza	19.25	
City Hall – Hotels	21.30	

Bus no. 16	Hotel Anna – Hotel Klaus K – City Hall	
	City Hall – hotels	
From	Daily Departure Times	
	4/12	
Hotel Anna	19.20	
Hotel Klaus K	19.25	
City Hall – Hotels	21.30	

Shuttle Service
Fair Centre – hotels – Airport

5.12.2008

Bus no. Airport 10	Fair Centre – Airport	
From	Daily Departure Times	
	5/12	
Fair Centre	13.00	
	13.30	
	14.00	
	14.30	
	15.00	
	15.30	
	16.00	
	16.30	
	17.00	

Bus no. Airport 1	Hotel Hilton Kalastajatorppa – Hotel Crowne Plaza – Hotel Scandic Continental – Airport	
From	Daily Departure Times	
	5/12	
Hotel Hilton Kalastajatorppa	13.00	
	14.00	
	15.00	
	16.00	
	17.00	
Hotel Crowne Plaza/ Hotel Scandic Continental	13.20	
	14.20	
	15.20	
	16.20	
	17.20	

Bus no. Airport 2	Hotel Scandic Marski – Sokos Hotel Torni – Radisson SAS Seaside Hotel – Airport	
From	Daily Departure Times	
	5/12	
Hotel Scandic Marski	13.00	
	14.00	
	15.00	
	16.00	
	17.00	
Sokos Hotel Torni	13.20	
	14.20	
	15.20	
	16.20	
	17.20	
Radisson SAS Seaside Hotel	13.35	
	14.35	
	15.35	
	16.35	
	17.35	

Bus no. Airport 3	Hotel Radisson SAS Plaza – Sokos Vaakuna/Hotel Seurahuone – Hotel Hilton Strand – Airport	
From	Daily Departure Times	
	5/12	
Hotel Radisson SAS Plaza	13.00	
	14.00	
	15.00	
	16.00	
	17.00	
Sokos Vaakuna/ Hotel Seurahuone	13.10	
	14.10	
	15.10	
	16.10	
	17.10	
Hotel Hilton Strand	13.20	
	14.20	
	15.20	
	16.20	
	17.20	

Bus no. Airport 4	Hotel Scandic Simonkenttä – Hotel Radisson SAS Royal – Sokos Hotel Presidentti – Airport	
From	Daily Departure Times	
	5/12	
Hotel Scandic Simonkenttä	13.00	
	14.00	
	15.00	
	16.00	
	17.00	
Hotel Radisson SAS Royal	13.10	
	14.10	
	15.10	
	16.10	
	17.10	
Sokos Hotel Presidentti	13.25	
	14.25	
	15.25	
	16.25	
	17.25	







Bus no. Airport 5	Hotel Scandic Grand Marina – Hotel Kämp/Hotel GLO/Sokos Helsinki – Airport	
From	Daily Departure Times	
	5/12	
Hotel Scandic Grand Marina	13.00	
	14.00	
	15.00	
	16.00	
	17.00	
Hotel Kämp Hotel GLO Sokos Helsinki	13.10	
	14.10	
	15.10	
	16.10	
	17.10	

Bus no. Airport 6	Hotel Anna – Hotel Klaus K – Hotel Helka – Airport	
From	Daily Departure Times	
	5/12	
Hotel Anna	13.00	
	14.00	
	15.00	
	16.00	
	17.00	
Hotel Klaus K	13.10	
	14.10	
	15.10	
	16.10	
	17.10	
Hotel Helka	13.20	
	14.20	
	15.20	
	16.30	
	17.30	

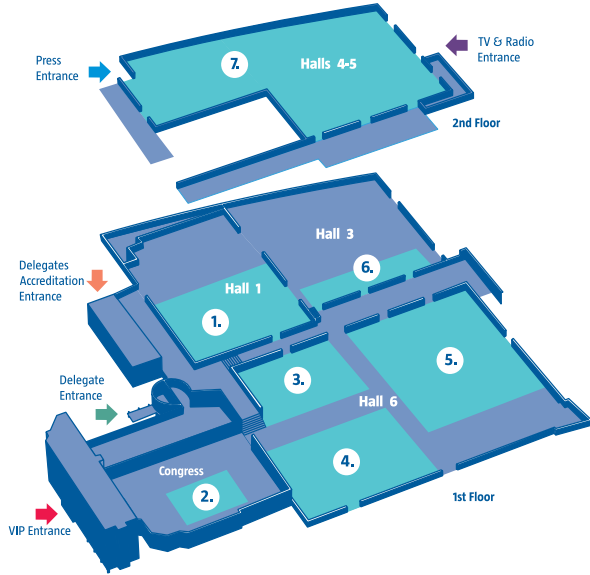
Maps

Overview of the Helsinki Fair Centre



-  VIP Entrance
-  Delegate Entrance
-  Delegates Accreditation Entrance, Door 4.4
-  Press Entrance, Door 4.2
-  TV & Radio Entrance, Door 5.5
-  Embassy Cars Parking,
upper deck of the Parking Hall

Map 1 of the Helsinki Fair Centre

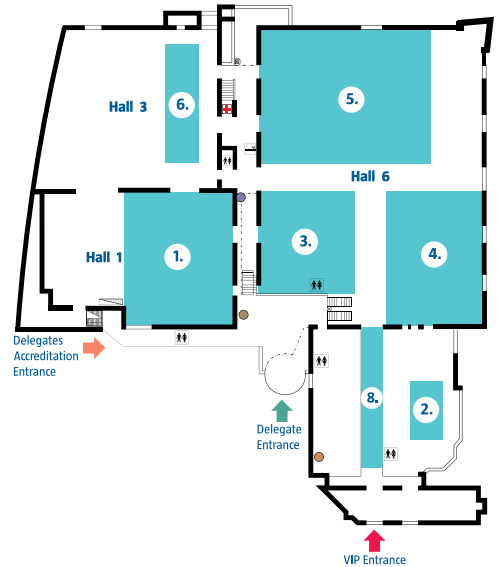


1. Ministerial Council Plenary Hall
2. PrepComm / PC Plenary
3. Bilateral Meetings
4. Delegation Luncheon Area
5. Delegation Offices
6. Conference Services
7. Press Centre

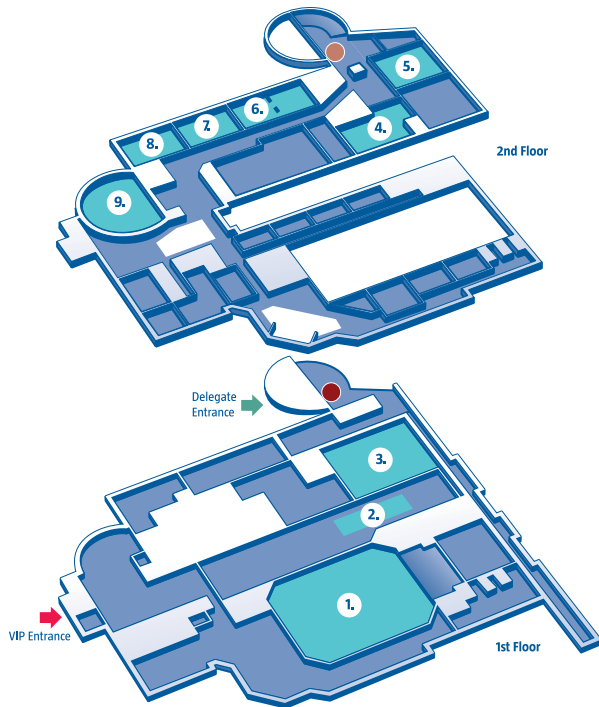
Map 2 of the Helsinki Fair Centre



1. Ministerial Council Plenary Hall
2. PrepComm / PC Plenary
3. Bilateral Meetings
4. Delegation Luncheon Area
5. Delegation Offices
6. Conference Services
7. Press Centre
8. Winter Garden
- Café Andante
- Terra Nova Brasserie
- Prayer Rom

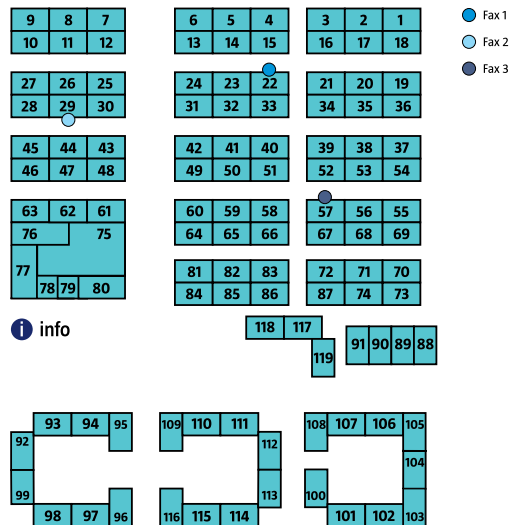


Map 3 of the Helsinki Fair Centre
Congress area



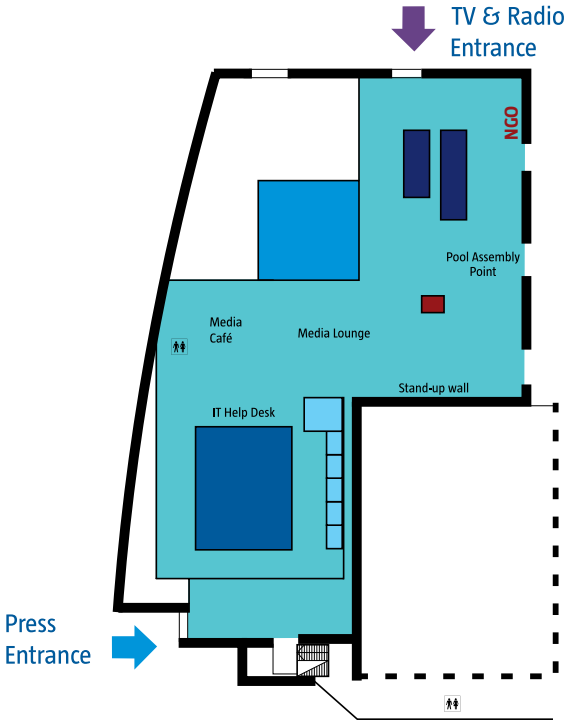
- 1. PrepComm / PC Plenary
- 2. Winter Garden
- 3. Meeting Room (BRUSSELS)
- 4. Meeting Room (OSLO)
- 5. Meeting Room (MADRID)
- 6. Meeting Room (REYKJAVIK, 204)
- 7. Meeting Room (HELSINKI)
- 8. Meeting Room (ATHENS)
- 9. Meeting Room (COPENHAGEN, 208)
- Upstairs to 2nd Floor
- Stairs between 1st and 2nd Floor

Map 4 of the Helsinki Fair Centre
Delegation Offices, Hall 6



- 1. Albania
- 2. Germany
- 3. Andorra
- 4. Armenia
- 5. Austria
- 6. Azerbaijan
- 7. Belarus
- 8. Belgium
- 9. Bosnia and Herzegovina
- 10. Bulgaria
- 11. Canada
- 12. Cyprus
- 13. Croatia
- 14. Denmark
- 15. Spain
- 16. Estonia
- 19,20. France/EU
- 22. Georgia
- 23. United Kingdom
- 24,31. Greece
- 25. Hungary
- 26. Ireland
- 27. Iceland
- 28. Italy
- 29,30. Kazakhstan
- 32. Kyrgyzstan
- 33. Latvia
- 35. The former Yugoslav Republic of Macedonia
- 36. Liechtenstein
- 37,38. Lithuania
- 39. Luxembourg
- 40. Malta
- 41. Moldova
- 42. Monaco
- 43. Montenegro
- 44. Norway
- 45. Uzbekistan
- 46. Netherlands
- 47. Poland
- 48. Portugal
- 49. Romania
- 50,51. Russian Federation
- 52. San Marino
- 53. Holy See
- 54. Serbia
- 55. Slovakia
- 56. Slovenia
- 57. Sweden
- 58. Switzerland
- 59. Tajikistan
- 60. Czech Republic
- 61. Turkmenistan
- 62. Turkey
- 63. Ukraine
- 64. Afghanistan
- 65. Japan
- 66. Mongolia
- 67. Republic of Korea
- 68. Thailand
- 69. Algeria
- 70. Egypt
- 71. Israel
- 72. Jordan
- 73. Morocco
- 74. Tunisia
- 75-80. United States of America
- 81. United Nations
- 82. UNHCR
- 83. NATO
- 85. CoE
- 86,87. International Organizations
- 88. Personal Representatives, Regional Issues
- 89. Personal Representatives, Human Dimension Issues
- 90,91. Personal Representative of the OSCE Chairman-in-Office on the Conflict Deal with by the OSCE Minsk Conference
- 92. Office to the OSCE Secretary General
- 93. OSCE Secretary General
- 94. Secretariat to the OSCE Secretary General
- 95. Meeting Room of the OSCE Secretary General
- 96. Director, Management and Finance
- 97,115. OSCE
- 98. CPC
- 99. Director, Conflict Prevention Centre
- 100. President, OSCE Parliamentary Assembly
- 101. Secretary General, OSCE Parliamentary Assembly
- 102. OSCE PA
- 103. Meeting Room PA
- 104. Meeting Room ODIIHR
- 105. HCMN
- 106. ODIIHR
- 107. Director, ODIIHR
- 108. FOM
- 109. OCEEA
- 110. ATU
- 111. SPMU
- 112,113. OSCE Mission and Field Activities
- 114. External Co-operation Section
- 116. SRCTHB
- 117-119. Finnish OSCE Task Force

**Map 5 of the Helsinki Fair Centre
Press Centre, Halls 4-5**



- Writing Media
- Briefing, Interview booths
- Final Press Conference Room
- Media / TV
- Media Info



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